COMMERCIAL BOOTH PRICES:
INLINE PER 10' X 10': $2,500
CORNER PER 10' X 10': $2,750

NON-PROFIT BOOTH PRICES:
INLINE PER 10' X 10': $2,000
CORNER PER 10' X 10': $2,175

PREMIUM BOOTHS (SHADED):
ALL TYPES: $2,900

American Public Health Association
Annual Meeting and Expo — November 10 – 14, 2018
San Diego Convention Center — San Diego, CA
Exhibit Halls A – C
**EXHIBITOR STANDARDS**

**BASIC BOOTH SPECIFICATIONS**

**ELIGIBILITY FOR EXHIBITING**

Exhibits are a vital extension of the education program of the APHA Annual Meeting. To exhibit, products and services must be related to the field of public health. APHA reserves the right to exclude any company whose products/services are deemed inappropriate.

**BOOTH CONSTRUCTION AND LAYOUT**

Booth space for 2018 will be 10’ X 10’ to include:
- Eight-foot (8') high back-wall drape, three-foot (3') high sidewall drape (not applicable to island booths)
- Booth sign with booth number, company name, city and state, and floor decal with booth number sign on floor in front of booth
- No exhibit shall obstruct or otherwise interfere with the other exhibits.

Exhibitors are responsible for bringing or ordering their own booth furnishings (tables, chairs, etc.) and electrical requirements.

**CARPETING**

Booths are not carpeted; exhibitors are required to provide carpeting. If carpeting is not ordered, APHA will order it and charge the fee to the exhibitor. Companies occupying island booths must have carpeting to cover entire booth.

**PENINSULA BOOTH**

- The maximum height of eight feet (8') along the back wall is permitted to extend three feet (3') from the center, and then must drop down to four feet (4').
- Exhibitors who want to use any equipment other than standard booth equipment or any signs, decorations or arrangements of display material conflicting in any way with these rules and regulations must submit a detailed sketch of the proposed layout to APHA with the contract and must receive written variance approval from APHA.
- There will be no objectionable noise, odor or other disagreeable features allowed by any exhibitor. Each exhibit should be installed so that it will not project beyond the space allotted.

**HALL BOOTH**

- Displays may not exceed sixteen feet (6') in height. APHA management must approve a sketch of the exhibit before installation.

**ISLAND BOOTH**

- Displays may not exceed sixteen feet (6') in height. APHA management must approve a sketch of the exhibit before installation.

**贸 borne**

- Displays must not be higher than eight feet (8') behind the booth.
- The eight-foot (8') back-wall limitation may be extended the feet (3') forward into the booth space, but then must drop down to four feet (4') unless the exhibitor has a written variance permit from APHA.

**DEFAULT IN OCCUPANCY**

Any exhibitor failing to occupy space contracted is not relieved of the obligation to pay the full rental of such space, as provided in the signed contract. If not occupied by the opening of expo hall to attendees, such space may be possessed by the Association.

**OFF-SITE ACTIVITIES**

Exhibitors who plan to have activities outside of the San Diego Convention Center between Nov. 10-14, 2018, agree that such events will not take place unless approved first by APHA.

**BOOTH MOVE IN AND MOVE OUT**

The San Diego Convention Center will be available for installation of exhibits on Fri., Nov. 9, 8:00 am – 6:00 pm. Sat., Nov. 10, 8:00 am – 6:00 pm. Sun., Nov. 11, 8:00 am – 12:00 pm. Please note that overtime for all trades will be in effect during the following times:
- M-F, 7:00 am – 8:00 am
- M-F, 4:00 pm – 5:00 pm
- Sat & Sun, 7:00 am – 12:00 midnight

Double time for all trades starts at 12:00 midnight to 7:00 am all days. All shipping containers must be emptied and cleared away for storage by 6:00 pm on Sat. No freight can be brought in after aisle carpet is laid. Exhibitors may set out materials in their booths on Sun., Nov. 11, until 1:30 am as long as their activities do not interfere with the installation of the aisle carpeting.

**Move Out begins Tues., Nov. 13 at 5:30 pm.**

Exhibits may not be vacated or dismantled before this time. All booths must be dismantled, packed and ready for shipping by Wed., Nov. 14, 2:00 pm. APHA reserves the right to set up and/or dismantle the booth of any exhibiting company that does not comply with the time deadlines. Freeman will provide the labor and bill the company accordingly.

**EXHIBIT REPRESENTATIVES**

Each person assigned to staff exhibit booths must wear a convention badge and exhibitor ribbon. For each 10’ X 10’ booth reserved, an exhibitor may register a maximum of 3 representatives to receive full conference exhibitor badges. These badges permit entrance to the exhibit hall, and serve as full meeting registrations permitting attendance at APHA scientific programs and business meetings. Exhibitors may purchase a maximum of 3 additional badges ($85 per badge) for “Exhibit Hall Only” use. Any additional booth staff must register for the meeting and pay the appropriate registration fee. Badges for exhibitor personnel will be available for pick-up at the Exhibitor Registration Desk in the San Diego Convention Center. Badges will not be mailed in advance.

**EOC REQUIREMENT**

Only companies certifying that they are Equal Opportunity Employers will be eligible to exhibit at this convention and subsequent conventions held by the American Public Health Association, please see contract.

**SHIPPING, HANDLING AND REMOVAL INSTRUCTIONS**

All advance shipments must be delivered to Freeman at least 7 days prior to the setup of the show. Freight shipments must be made on straight bills of lading and should be prepared to show number of pieces, weight, classification, etc. A delivery ticket showing number of pieces, classification, weight, etc. should accompany shipments made by other than straight bills of lading. If exhibitors fail to provide accurate weight, Freeman shall determine the weight and charge accordingly. All shipments must be prepaid and insured.

**EXHIBITOR STANDARDS**

**ADVANCE (WAREHOUSE) SHIPMENTS**

Freeman will receive exhibitor’s freight store (up to 30 days prior to installation date), deliver to booth on installation day, remove and store empty containers and return empty containers to booth for repacking. All warehouse shipments must arrive at warehouse at least one week before installation date. Unrated or loose materials will not be received at warehouse.

**DIRECT (ON-SITE) SHIPMENTS**

Freeman will receive exhibitors’ freight at the load dock, during the installation period only, from outside carrier or owner’s truck. Rate includes unloading and delivery to booth, removal, storage and return of empty containers.

**ADVANCE (WAREHOUSE) SHIPMENTS**

Freeman to ensure that your booth is cleaned.

**BOOTH CLEANING**

If you wish to have your booth cleaned after setup or during the Annual Meeting, you must fill out the proper form in the Exhibitor Service Kit. Each exhibitor is responsible for contracting with Freeman to ensure that your booth is cleaned.

**LIGHT AND POWER**

Sufficient light is provided for adequate general illumination of the entire area, but individual outlets are not included in the booth price. If floodlighting is desired, exhibitors should order floodlights. All electrical services must be detailed on order forms provided in the Freeman Exhibitor Service Kit.

**REQUISITE MATERIALS**

- Booth sign with booth number, company name, city and state, and floor decal with booth number sign on floor in front of booth.
- No exhibit shall obstruct or otherwise interfere with the other exhibits.
- Exhibitors are responsible for bringing or ordering their own booth furnishings (tables, chairs, etc.) and electrical requirements.

**EXHIBITOR STANDARDS**

- Displays must not be higher than eight feet (8') in height. APHA management must approve a sketch of the exhibit before installation.
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