



## **APHA Action Board Member Duties and Responsibilities**

APHA's Action Board helps coordinate the association's grassroots and grasstops advocacy activities and encourages participation in advocacy initiatives among the association's Sections, Caucuses, state and regional Affiliates and other member units. Members of the Action Board serve for a three-year term and help engage the units they represent to take action on APHA's advocacy priorities. In addition, the chair and chair-designate of the Action Board and two additional members selected by the chair serve as members of the Joint Policy Committee — the association's policy statement development body.

The Action Board seeks individuals that have demonstrated a passion for advocacy and an understanding of the legislative and regulatory process; and have the desire and ability to serve as a leader to help advance the association's advocacy efforts. Board members are expected to participate in the following activities:

- Bi-monthly virtual meetings
- Respond to action alerts and encourage members of your assigned Sections (or Affiliates or Student Assembly) to respond to action alerts
- Schedule and participate in Hill visits supporting APHA's annual advocacy priorities during the Action Board midyear meeting, National Public Health Week and the Speak for Health campaign
- Participate and encourage Section/Affiliate/Student Assembly participation in Speak for Health summer campaign activities including Hill meetings, joining town halls, writing op-eds and posting on social media
- Attend two Action Board meetings:
  - Midyear meeting (March 19th). This meeting will be held virtually.
  - Action Board business meeting at the APHA Annual Meeting.
- Read APHA's monthly Legislative Update and join monthly Legislative Update calls
- Report Action Board updates and action on APHA advocacy priorities to your assigned Sections/Affiliates/Student Assembly via:
  - Newsletters/emails/APHA Connect
  - Conference calls
  - Your unit business meetings, including at the APHA Annual Meeting

### **Commitment**

Members of the Action Board are expected to participate in all bi-monthly conference calls, attend both meetings (midyear meeting in March and business meeting in October/November) and to be active participants in APHA's grassroots activities and initiatives on APHA's annual advocacy priorities. Failure to remain an active and engaged participant of the Action Board may result in dismissal, barring extenuating circumstances.