COMMERCIAL BOOTHS:
INLINE PER 10' X 10': $2,550
CORNER PER 10' X 10': $2,800

NON-PROFIT BOOTHS:
INLINE PER 10' X 10': $2,050
CORNER PER 10' X 10': $2,200

PREMIUM BOOTHS:
$2,950 PER 10' X 10' BOOTH
EXHIBITOR STANDARDS

BASIC BOOTH SPECIFICATIONS

ELIGIBILITY FOR EXHIBITING
Exhibits are a vital extension of the educational program at APHA’s 2020 Annual Meeting. To exhibit, products and services must be related to the field of public health. APHA reserves the right to exclude any company whose products and/or services are deemed inappropriate.

BOOTH CONSTRUCTION AND LAYOUT

10’x10’x8’ booth spaces include:
• Eight-foot (8’) high back wall drape.
• Three-foot (3’) high side wall drape (not applicable to island booths).
• A booth sign that includes your booth number, company name, city and state and floor decal with the booth number sign in floor in front of the booth.

No exhibit shall obstruct or otherwise interfere with the other exhibits. Exhibitors are responsible for bringing and/or ordering their booth furnishings (tables, chairs, etc.) and electrical requirements.

CARPETING
Booths are not carpeted. Exhibitors are required to provide carpeting. If carpeting is not ordered by a 10 a.m. on 25, Freeman will order it and charge the fee to the exhibitor.

If you wish to have your booth cleaned after the show, freight should be made on straight bills of lading and should be prepared to accept the number of pieces, weight, classification, cost. A delivery ticket showing number of pieces, classification, weight, etc., should accompany shipments made by other than straight bills of lading. If exhibitors fail to provide accurate weights, Freeman shall determine the weight and charge accordingly. All shipments must be prepared and insured.

BOOTH CLEANING

If you wish to have your booth cleaned after setup or during the Annual Meeting, you must fill out the proper form in the Exhibitor Service Kit. Each exhibitor is responsible for contacting with Freeman to ensure that your booth is cleaned.

EQUIPMENT AND HANDLING ON-SITE

Equipment required for exhibitors’ use will be handled on straight bills of lading. Exhibitors with particular problems should contact Freeman.

Public notices of such events shall be displayed only in the exhibitor’s booth or in the Association’s Activity Posting Center. Notices may not be displayed in any convention hotel or in the common areas of the Moscone Convention Center.

Should you be interested in planning such an event, contact Lynn Schoen at 202-777-2479 or email Lynn.Schoen@apha.org.

DECORATOR & MATERIAL HANDLING SERVICES

Rental of booth furnishings, special sign service and labor will be handled by Freeman. An Exhibitor Service Kit containing information and contact with material handling services, including order forms for labor, cleaning and electrical services, will be emailed to exhibitors 90 days before the show. Please note that instructions contained in the Exhibitor Service Kit takes precedence over those outlined here.

If you are interested in a custom built booth, contact Freeman.

If you wish to have your booth cleaned after setup or during the Annual Meeting, you must fill out the proper form in the Exhibitor Service Kit. Each exhibitor is responsible for contacting with Freeman to ensure that your booth is cleaned.

SHIPPING, HANDLING AND REMOVAL INSTRUCTIONS

All advance shipments must be delivered to Freeman at least seven days prior to the setup of the show. Freight shipments should be made on straight bills of lading and should be prepared to accept the number of pieces, weight, classification, cost. A delivery ticket showing number of pieces, classification, weight, etc., should accompany shipments made by other than straight bills of lading. If exhibitors fail to provide accurate weights, Freeman shall determine the weight and charge accordingly. All shipments must be prepared and insured.

Important: Any shipments arriving at the Moscone Convention Center before move-in will be refused. For outbound movement, exhibitors must make arrangements by filing out bills of lading, routing or other pertinent materials, at the Freeman service desk any time before departure.

SHIPMENTS OR EQUIPMENT REQUIRING SPECIAL HANDLING

Unrated freight that requires special handling will be charged an additional rate. Any shipment requiring special handling will be held until a time and material basis. See the Material Handling Rate Schedule in the Exhibitor Service Kit for more detailed information.

PAYMENT POLICY

Full payment of charges must be included with each advance order. Orders must be paid in advance or in full at the time of the service. American Express, Visa, and MasterCard will be accepted at the Freeman Service Center.