Session I – Saturday, Oct. 31, 2015

1.0 Call to Order
The meeting was convened by APHA President, Dr. Shiriki Kumanyika at 3 p.m. on Saturday, Oct. 31, 2015 at the McCormick Place Convention Center, Chicago, Illinois. Speaker of the Council Barbara Giloth, DrPH, MPH, presided, and Greg Ullrich, JD, served as Parliamentarian.

2.0 Quorum Call
The roll call of the Councilors was taken at the time of registration. The Secretary of the Council proclaimed that a quorum was present.

3.0 Approval of the Agenda
The agenda was approved as presented.

4.0 Re-approval of the Governing Council meeting minutes from November 2014, re-approval of the revised SPIG policy, re-approval of the new Section policy and approval of the Governing Council minutes from June 2015.

Speaker Giloth explained that the Council needed to re-approve the Governing Council meeting minutes from November 2014, the revised SPIG policy, and the new Section policy due to voting problems during the mid-year meeting.

Re-approval of the Governing Council Meeting Minutes from November 2014

Motion: To re-approve the Governing Council Meeting Minutes from November 2014.
Motion: Approved by acclamation.

Re-approval of the Revised SPIG Policy

Motion: To re-approve the revised policy on establishment of SPIGs.
Motion: Approved by acclamation.
Re-approval of the new Section Policy

**Motion:** To re-approve the new policy on establishment of Sections.

**Motion:** Approved by acclamation.

Approval of the June 2015 Mid-Year Meeting Minutes

**Motion:** To approve the minutes of the June 2015 mid-year Governing Council meeting.

**Motion:** Approved by acclamation.

5.0 Report of the Nominations Committee

The report of the Nominations Committee was included in the Governing Council Meeting materials.

Dr. Howard Spivak, chair, briefly explained the Nominations Committee’s process for 2015. He noted the Committee worked extremely hard to identify new faces and encourage younger APHA members to run for elected office. He said 18 people applied to run for three open positions on the Executive Board, and two individuals applied to run for the position of President-Elect.

The following nominees were selected by the Nominations Committee for President-Elect:

- Thomas Quade, MA, MPH, CPH (HA - OH)
- Joseph Telfair, DrPH, MSW, MPH (MC - GA)

The following nominees were selected to run for three open Executive Board positions with their term expiring in 2019:

- Jean Demmler, PhD, MA, BA (PHN - CO)
- Dabney Evans, PhD, MPH (LAW - GA)
- Marc Aaron Guest, MPH, MSW (APH - KY)
- Benjamin Hernandez, MBA (HA - TX)
- Mary Beth Morrissey, PhD, JD, MPH (APH - NY)
- Elena Ong, PhD, MS (CHPPD - CA)

The following individuals were selected as nominees for the positions of Honorary Vice President for Latin America and the Caribbean, Canada and the United States. Their term expires in 2016:

- Isabella Danel, MD, MS – Vice President for Latin America and the Caribbean
- Ardene Robinson Vollman, PhD, RN – Vice President for Canada
- Harvey V. Fineberg, MD, PhD – Vice President for the United States

Article IX, Section 3 of the Bylaws provides that:
“Upon petition of any twenty voting members of the Governing Council submitted to the Association office no less than 40 days prior to the Annual Meeting such Nominating Committee
shall add to the list of candidates selected by it the name of any eligible candidate for the office specified in such petition, providing such petition is received by the Nominating Committee, including all the nominees for each of the offices, shall be presented immediately following the approval of the minutes at the first session of the Governing Council.”

No petitions for additional nominees were received.

6.0 Candidates Forum
Dr. Howard Spivak, chair of the Nominations Committee, moderated the 2015 candidates’ forum.

Each candidate delivered a two-minute opening statement followed by a period of questions and answers. Questions were submitted by Governing Councilors in advance of the Annual Meeting.

At the conclusion of the candidates’ forum, Speaker Giloth made a series of housekeeping announcements related to the meeting. At the conclusion of her remarks she introduced APHA Executive Director Georges Benjamin to deliver his annual report to the Governing Council.

7.0 Report of the Executive Director
Dr. Benjamin began his presentation by welcoming Governing Councilors to Chicago and discussing the 2015 Annual Meeting themed “Health in All Policies.” He shared the most up-to-date registration and exhibitor numbers, noting that 11,759 people had registered for the conference and that APHA sold 523 booths. Dr. Benjamin said he was pleased with the registration numbers, noting that the Chicago meeting is on pace to be the most widely attended in the past several years. He also discussed the challenges surrounding exhibitors, noting the overall number is down and organizations who show at the Annual Meeting are taking less space.

Dr. Benjamin then discussed the Opening General Session, noting all of the anniversaries that will be acknowledged. He discussed APHA’s work with the Oral Health Section concerning the 70th anniversary of community water fluoridation. He discussed the Opening General Session keynote speakers including U.S. Surgeon General Vivek Murthy, Freeman Hrabowski, president of the University of Maryland Baltimore County, and actor and environmentalist Ed Begley.

Dr. Benjamin discussed the Monday General Session moderated by U.S. Surgeon General Vivek Murthy featuring Secretary of Housing and Urban Development Julian Castro, Assistant Secretary of Defense for Health Affairs Jonathan Woodson, and APHA President Shiriki Kumanyika. He then discussed the Closing General Session on building healthy and just communities. The session was moderated by APHA President-Elect Camara Jones, and the speakers included Julie Morita, Commissioner of Health, Chicago, Leana Wen, Commissioner of Health, Baltimore, and Faisal Kahn, Director of Public Health, St. Louis County, Missouri.

Dr. Benjamin discussed membership and Component Affairs noting that the membership team is working extremely hard to engage members. He said the Membership Department is looking at creative ways to retain longtime members and entice new members to join the Association.

Dr. Benjamin then discussed a series of legislative accomplishments for 2015, noting APHA’s work to protect the Prevention and Public Health Fund and support the Environmental Protection Agency, the Food and Drug Administration, numerous spending bills, President Obama’s
presidential proclamation for National Public Health Week and the Supreme Court victories — King v. Burwell and marriage equality.

Dr. Benjamin then discussed possible legislative issues facing APHA in 2016. He emphatically noted that 2016 is a presidential election year and APHA is a 501(c)(3) organization, which means we are non-partisan and focused on issues rather than political parties.

Speaker Giloth thanked Dr. Benjamin for his report and introduced APHA President Dr. Shiriki Kumanyika.

8.0 Report of the Executive Board
8.1 Report of the President
The report of the President was included in the Governing Council Meeting materials.

Dr. Kumanyika thanked the Governing Council for giving her the privilege of serving as APHA President. She said had a wonderful year interacting with members and visiting the Affiliates. She said she accomplished her two main goals as President—the first goal was to advance the conversation about APHA’s strategic vision to create the healthiest nation in one generation and the second goal was to learn from the field.

Dr. Kumanyika then highlighted three topics from her report to the Council. The first topic was related to environmental sustainability and climate change. The second topic addressed the work that APHA is doing, she urged Councilors to visit the APHA website and spread the word about the Association. The final topic touched on the importance of academics being involved at the Affiliate level. Dr. Kumanyika concluded her remarks by saying the field of public health can’t afford to have a gap between public health practice and public health education and research.

Speaker Giloth thanked Dr. Kumanyika for her service to APHA and introduced Executive Board Chair Dr. Pam Aaltonen.

8.2 Report of the Chair
The report of the Chair of the Executive Board was included in the Governing Council Meeting materials.

Dr. Aaltonen thanked the Speaker and commented on the quality of the candidates for President-Elect and Executive Board member. She said her report to the Council could be found with the meeting materials on the APHA website.

Dr. Aaltonen said the Executive Board had a productive year and highlighted some of their activities. She discussed the Board’s adoption of policies related to Caucuses and Forums; work to revamp the Association’s conflict of interest form, approving the promotion of the International Human Rights Committee to a Forum, selecting the new Editor in Chief of the American Journal of Public Health; and the Board’s unfinished work to define the roles and responsibilities of those associated with the Journal.

Dr. Aaltonen encouraged Councilors to review the Executive Board meeting minutes, which can be found on APHA’s website. She concluded her remarks by thanking the Executive Board and Governing Council for their support.
Speaker Giloth thanked Dr. Aaltonen for her report and introduced APHA Treasurer Dr. Richard Cohen.

8.3 Report of the Treasurer
The report of the Treasurer was included in the Governing Council Meeting materials.

Dr. Cohen began his remarks by thanking the members of the Finance and Audit Committee and APHA’s Chief Financial Officer Kemi Oluwafemi for their work over the past year. He then discussed the Committee’s roles and responsibilities within the organization. Dr. Cohen said his presentation would consist of three parts; the first part addressed how APHA ended FY 2015; the second part was an update on FY 2016; and the final part addressed the proposed dues increase.

Dr. Cohen said APHA finished FY 2015 with $141,101 loss from operations, although the Executive Board had approved a deficit budget for FY 2015 of $466,000 in order to address some critical building repairs. With investment income of $178,640, APHA ended FY 2015 in the black.

Dr. Cohen said APHA received a clean audit from the accounting firm, Tate and Tryon.

Dr. Cohen then turned his attention toward FY 2016. He explained that the Executive Board approved a balanced budget of $16,610,390 for FY 2016. As of the end of September (25% of FY 2016) APHA reported revenue of $7,466,293 (45% of budget), which is over projections by $46,325. He said total expenses are at $4,291,871 (26% of budget), which is under budget by $72,840. Dr. Cohen said overall APHA is slightly under budget by $4,253; however it is still early in the fiscal year.

Dr. Cohen then introduced the topic of the proposed dues increase. He gave a brief synopsis of the Governing Council approved, five year plan for dues increases based on the consumer price index in 2010. He explained that the plan was put on hold in June 2012 when APHA changed its dues structure and introduced the green discount.

Dr. Cohen said the Executive Board is asking the Council to approve a rounded 10 percent dues increase on all individual member types effective January 2016. He explained that the proposed increase does not include the impact of the $20 green discount. The following chart outlines the proposed dues increase:

<table>
<thead>
<tr>
<th>Member Type</th>
<th>Current</th>
<th>Year 4 CPI-U 2.55%</th>
<th>10 % Increase</th>
<th>Proposed January 2016</th>
</tr>
</thead>
<tbody>
<tr>
<td>Regular</td>
<td>$200</td>
<td>$221.19</td>
<td>$220</td>
<td>$220</td>
</tr>
<tr>
<td>Regular (Special Health Worker)</td>
<td>$95</td>
<td>$105.07</td>
<td>$104.50</td>
<td>$105</td>
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<tr>
<td>Retired</td>
<td>$85</td>
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<tr>
<td>Student</td>
<td>$75</td>
<td>$82.95</td>
<td>$82.50</td>
<td>$85</td>
</tr>
</tbody>
</table>
At the conclusion of his presentation, Dr. Cohen and Dr. Benjamin took questions and listened to comments concerning the proposed dues increase. The following Councilors commented on the proposed dues increase:

Carol Dabbs, MPH - International Health
Sean Haley, PhD, MPH - Alcohol, Tobacco and Other Drugs
Cheryl Archbald, MD, MPH - Community Health Planning and Policy Development
Tammy Pilisuk, MPH - Community Health Planning and Policy Development
Elaine Congress, DSW, MA - Public Health Social Work
Brenda Leath, BS, MHSA - Health Informatics Information Technology
Renata Slayton, MPH - Student Assembly
Jacob Smith Yang - Law

Hearing no further questions, Speaker Giloth thanked Dr. Cohen and Councilors for their input and said that the vote on the motion to increase dues would take place on Tuesday, Nov. 3, 2015. She then introduced Bylaws Committee Chair Mitch Haas.

9.0 Report of the Committee on Bylaws
The report of the Committee on Bylaws was received in the Governing Council meeting materials.

Mr. Haas thanked Speaker Giloth and explained that Councilors would vote on four bylaws changes on Tuesday, Nov. 3. He said the first amendment to the bylaws pertains to the responsibilities of the Committee on Women’s Rights. He said the second and third amendments pertain to the Student Assembly. He explained that the amendments would add four additional representatives to the Governing Council. In addition to the Chair of the Student Assembly, they would add the immediate past Chair and three elected members (each serving a two year term). Mr. Haas said the final amendment to the bylaws would update staffing language related to the American Journal of Public Health.

Speaker Giloth thanked Mr. Haas and the members of the Bylaws Committee for their efforts. She then explained that the Council will vote on all formal motions on Tuesday, Nov. 3. Speaker Giloth then notified Councilors that if they had any additional amendments to the bylaws they must be presented at Session I of the meeting or emailed to governance@apha.org by 6 p.m. on Saturday, Oct. 31.

10.0 Election of Nomination Committee
Speaker Giloth introduced the candidates running to fill three full terms on the Nominations Committee. Information on the candidates was received in the Governing Council meeting materials. The following are the nominees in 2015:

Catherine D. Cooksley, DrPH, MPH – ARGC, Texas
Junling Wang, PhD – Aging and Public Health Section
Nizar Wehbi, MD, MPH, MBA – Health Administration Section
Peter J. Whitehouse, MD, PhD, MA – Ethics Section
11.0 **2017 Annual Meeting Program Emphasis**

Three proposals for the 2017 Annual Meeting emphasis were received by the Governing Council in the meeting materials.

APHA members were invited through *The Nation’s Health* and other communication to submit themes to the Science Board for consideration. The Science Board then reviewed the information received and recommended three potential themes to the Governing Council. Over a period of six weeks this past summer, Governing Councilors were given an opportunity via email to review these themes and make comments/suggestions, which were incorporated in the proposed themes.

The proposed themes are:

1. Climate Change: Public Health’s Global Challenge
2. Investment in Public Health Makes Sense
3. Healthy Children {and Adolescents}: Setting the Trajectory for Life-long Wellbeing

Voting will take place on Tuesday, Nov. 3, 2015.

12.0 **Board and Committee Reports**

12.1 Report on Joint Membership Pilot
12.2 Report of the Intersectional Council
12.3 Report of the Council of Affiliates
12.4 Report of the Action Board
12.5 Report of the *American Journal of Public Health* Editorial Board
12.6 Report of the Education Board
12.7 Report of the Committee on Bylaws
12.8 Report of the Publications Board
12.9 Report of the Science Board
12.10 Report of the Equal Health Opportunity Committee
12.11 Report of the International Human Rights Committee
12.12 Report of the Committee on Membership
12.13 Report of *The Nation’s Health* Advisory Committee
12.14 Report of the Committee on Women’s Rights
12.15 Executive Board Minutes

Reports listed above were received in the meeting materials.

Speaker Giloth made several housekeeping announcements related to the Governing Council Roundtables and Tuesday’s Council meeting. Hearing no further business, Speaker Giloth adjourned the meeting.

**Session I of the Governing Council was recessed until Tuesday, Nov. 3, 2015**
Session II – Tuesday, Nov. 3, 2015

1.0 Call to Order
The second session of the Governing Council convened at the McCormick Place Convention Center, Chicago, Illinois. Speaker of the Council Barbara Giloth presided, and Greg Ullrich served as Parliamentarian.

2.0 Quorum Call
The roll call of the Councilors was taken at the time of registration. The Secretary of the Council proclaimed that a quorum was present.

Speaker Giloth began the meeting by making several housekeeping announcements related to the meeting schedule, new business and meeting materials. She also announced that the Executive Board elected Lynn (Bethel) Short, RDH, MPH, (Oral Health Section) as the next Chair of the Executive Board and Gail Bellamy, PhD (Medical Care Section) as the next Vice Chair of the Executive Board.

At the conclusion of the announcements, Speaker Giloth introduced APHA President-Elect Camara Jones, MD, PhD, MPH, to discuss the Governing Council Roundtables.

3.0 Feedback on Governing Council Roundtables
Dr. Jones thanked Speaker Giloth and said she was delighted to be a part of the Governing Council Roundtables. She said the roundtable discussion focused on operationalizing health equity as part of APHA’s internal structures and functions.

Dr. Jones said Councilors were presented with a definition of health equity that included the notion that achieving health equity requires at least three things: valuing all individuals and populations equally; recognizing and rectifying historical injustices; and providing resources according to need. She said Councilors were then asked to operationalize each of those principles with regard to APHA structure, in particular APHA Components and Affiliates, as well as key association functions including advocacy, external partnerships, the Annual Meeting, policy development, the American Journal of Public Health, internal and external communication and professional and public education.

Dr. Jones then shared Councilor responses to the exercise and discussed her vision for incorporating health equity into the work of the Association

Speaker Giloth thanked Dr. Jones for her presentation and the Councilors who participated in the Roundtable discussion. She reminded Councilors that the Roundtables were instituted as an opportunity for them to have in-depth conversations in a small, more informal setting, and to discuss issues important to the Association.

Speaker Giloth then held a brief tutorial on how to use the Governing Council voting apparatus. At the conclusion of the tutorial she introduced the next item on the agenda.

4.0 Selection of Annual Meeting Program Emphasis 2017, Atlanta
Speaker Giloth discussed previous Annual Meeting themes and the process for accepting proposed themes for the 2018 Annual Meeting in San Diego. The Speaker asked Governing Councilors for their comments related to the three themes presented for consideration:

1. Climate Change: Public Health’s Global Challenge
2. Investment in Public Health Makes Sense
3. Healthy Children {and Adolescents}: Setting the Trajectory for Life-long Wellbeing

After a period of discussion, Speaker Giloth called for the vote. At the conclusion of the vote none of the proposed themes received more than 50% (theme 1 received 46%, theme 2 received 35% and theme three received 18%), so theme three was dropped from consideration, and another vote was called. At the conclusion of the second vote (theme 1 received 54% and theme 2 received 46%); Climate Change: Public Health’s Global Challenge was selected as the theme of the 2017 Annual Meeting in Atlanta.

Speaker Giloth then introduced Dr. Richard Cohen to address the proposed dues increase.

5.0 Proposed Dues Increase

Dr. Cohen thanked Speaker Giloth and briefly reintroduced the proposed ten percent dues increase on all individual member types effective January 2016. He stated the motion:

That the Governing Council approve a 10 percent dues increase (rounded to the nearest $5 or $10) across all individual members types effective January 2016.

Speaker Giloth acknowledged the motion on the floor and said the motion didn’t need to be seconded because it came from the Finance and Audit Committee. She then opened the floor for discussion. Councilors commented that they would like future dues increase proposals to be more transparent, not only to Councilors but to all members. They also commented that they would like to know what the increased revenue would be used for. Councilors also asked that they be kept apprised of APHA’s financial situation throughout the year.

Jacob Smith Yang of the Law Section proposed an amendment to the dues motion; the amendment was “Revenue from which will be expanded on membership support. A report of which how this revenue was expended will be part of the next Treasurer’s report.” Speaker Giloth said that the Governing Council does not have the purview to direct budgeting, and ruled the amendment out of order.

Hearing no further comments related to the motion, the Speaker called for the vote, and reminded Councilors that the motion need two-thirds majority to be accepted.

Motion: That the Governing Council approve a 10 percent dues increase (rounded to the nearest $5 or $10) across all individual members types effective January 2016.

Motion: Accepted: YES – 68% NO – 32%

Speaker Giloth thanked Dr. Cohen and Councilors for their thoughtful questions and comments and moved to the next item on the agenda.

6.0 Election of 2015 Nominations Committee

Voting for the Nominations Committee (term 2016 – 2018) was done by electronic ballot. The results of the election were announced at the conclusion of Session II. The list of candidates follows:
In Memoriam
Counselors rose in a moment of silence in memory of APHA members who passed away during the preceding year.

At the conclusion of the moment of silence, Speaker Giloth introduced Committee on Bylaws Chair Mitch Haas. Speaker Giloth reminded Councilors that all amendments to the bylaws need a two-thirds majority vote for adoption.

7.0 Bylaws Committee
Committee on Bylaws Chair Mitch Haas presented the proposed changes to the bylaws, which were received by the Governing Council in the meeting materials.

The recommended motions and bylaws changes follow. The revised bylaws language is shaded in gray.

Amendment one:

The Chair of the Bylaws Committee made a motion to amend the bylaws to revise the duties of the Committee on Women’s Rights. Speaker Giloth reminded Councilors that the motion didn’t need a second because it was coming from the Bylaws Committee. The Committee on Women’s Rights submitted language updating its responsibilities delineated in the bylaws along with a detailed rationale appended to this report. The Executive Board, as the body that sets Standing Committee responsibilities (Article VIII), has referred the amendment for action by the Governing Council.

Hearing no discussion, the Speaker called the question.

<table>
<thead>
<tr>
<th>Motion:</th>
<th>The Bylaws Committee moves to amend the bylaws to revise the duties of the Committee on Women’s Rights</th>
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<tr>
<td>Motion:</td>
<td>Approved: YES – 98% NO – 2%</td>
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ARTICLE VIII. Standing Committees. Section 4. Committee on Women’s Rights.

This Committee identifies the concerns of the entire APHA membership and interfaces with all APHA organizational components relating to the problems associated with the changing roles of women in society, especially as these roles intersect with health policy, health care services, public health leadership and career opportunities.
Amendment two:

The Chair of the Bylaws Committee made a motion to amend the bylaws to increase representation of the Student Assembly on the Governing Council. Speaker Giloth reminded Councilors that the motion didn’t need a second because it was coming from the Bylaws Committee. After a brief period of discussion, the Speaker called for the vote.

<table>
<thead>
<tr>
<th>Motion:</th>
<th>The Bylaws Committee moves to amend the bylaws to increase representation of the Student Assembly on the Governing Council.</th>
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<tr>
<td>Motion:</td>
<td>Approved: YES – 84% NO – 16%</td>
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ARTICLE IX. Constituent and Affiliated Groups. Section 5. Student Assembly.

C. …. The Immediate Past Chair shall serve as an ex officio voting member of the Governing Council. Three Student Assembly Governing Councilors shall be elected for a term of two years.

ARTICLE V. Governing Council. Section 1. Composition.

A.iv. Three elected representatives and the Immediate Past Chair of the Student Assembly.

ARTICLE V. Governing Council. Section 2. Terms of Office.

Councilors elected by Sections, Student Assembly, and the unaffiliated membership shall be elected to two-year terms…

Implementation Plan

The Chair of the Student Assembly is currently an ex officio voting member of the Governing Council (as are all voting members of the Executive Board). The Student Assembly has requested increased representation on the Governing Council based on its large membership and active participation in all aspects of the Association. The bylaws amendments will:

1. Give the Student Assembly three elected members with two-year terms.
   The Executive Board will add three new seats, so that there will be no impact on the total number of seats allocated to Sections.

2. Make the Immediate Past Chair of the Student Assembly an ex officio voting member.

Transition Plan. The following transition plan is recommended by the Committee on Bylaws to seat the new Governing Councilors and create staggered two-year terms:

1. The Immediate Past Chair will be seated at the end of this Annual Meeting.

2. Three Governing Councilors will be elected in the 2016 spring annual elections.
   Staggering terms: two councilors will serve 2-year terms and one councilor will serve a 1-year term.

3. In accordance with APHA practice for new entities, the elected members will be seated upon announcement of election results and will serve on the Governing Council at the
Amendment three:

The Chair of the Bylaws Committee made a motion to amend the bylaws to clarify the membership of the Student Assembly. Speaker Giloth reminded Councilors that the motion didn’t need a second because it was coming from the Bylaws Committee. The Committee on Bylaws has determined that further clarity is required for defining eligibility for membership in the Student Assembly. The bylaws amendments will:

1. Include all willing APHA members who are designated as student members by APHA. This is granted by APHA for a one-year period and can be renewed annually.
2. Allow students elected or appointed to Student Assembly office to remain members of the Assembly and complete their terms should they graduate. This is analogous to the Intersectional Council where Steering Committee members are elected while chairs, chairs-elect, or immediate past chairs, but hold office after completion of Section service.

After a brief period of discussion, the Speaker called for the vote.

| Motion: | The Bylaws Committee moves to amend the bylaws to clarify the membership of the Student Assembly. |
| Motion: | Approved: YES – 94% NO – 6% |

Amendment four:

The Chair of the Bylaws Committee made a motion to amend the bylaws to update AJPH staffing and spell out the journal’s name. Speaker Giloth reminded Councilors that the motion didn’t need a second because it was coming from the Committee on Bylaws.

Currently the bylaws state that the AJPH Editorial Board advises the Editor-In-Chief and the Executive Editor. The Committee on Bylaws found that the Executive Editor position no longer exists. The bylaws amendments will:

1. Remove the nonexistent Executive Editor from the section on the Editorial Board.
2. Spell out the Journal’s name because the abbreviation does not appear earlier in the bylaws.

Hearing no discussion, the Speaker called for the vote.
Motion: The Bylaws Committee moves to amend the bylaws to update AJPH staffing and spell out the journal’s name.

Motion: Approved YES – 99% NO – 1%

ARTICLE VII. Boards. Section 2. Editorial Board.

A. There shall be an Editorial Board whose function shall be to provide broad oversight and recommendations to the American Journal of Public Health Editor-in-Chief to produce a high quality, highly respected journal…

Motion from the Chair of the Bylaws Committee:

The Chair of the Bylaws Committee made a motion that the Bylaws Committee be authorized to make such editorial, numerical, grammatical and conforming changes to reflect the intent of these amendments. Speaker Giloth asked for a second from the floor, the motion was seconded, and hearing no discussion, the Speaker called for a vote.

Motion: The Bylaws Committee moves that the Bylaws Committee be authorized to make such editorial, numerical, grammatical and conforming changes to reflect the intent of these amendments.

Motion: Approved: YES – 97% NO – 3%

At the conclusion of the final vote, Speaker Giloth noted that the Committee on Bylaws would be undertaking a major project to clean up the Association’s bylaws in 2016. She thanked Dr.. Haas and moved to the next item on the agenda.

Note: The bylaws are now available at:


8.0 Joint Policy Committee – Report of the 2015 JPC Process

Presenting the archiving consent calendar and proposed policy statements as received by the Governing Council were Joint Policy Committee Co-Chairs Chris Chanyasulkit (Chair, Education Committee), Sonja Hutchins (Chair, Science Board), and Vanessa Miller (Chair, Action Board).

Dr.. Miller began the JPC presentation by stating that the Joint Policy Committee received 25 proposed policies in 2015. She said 19 policies received a conditional assessment and six policies received a negative assessment. Eighteen of the 19 policies receiving the conditional assessment were resubmitted to the JPC in August and one of the policies receiving a negative assessment was resubmitted. The JPC also received two late-breaking policies in October. Dr. Miller concluded her introduction by saying that policies A4, A5, B2, B4, D1 and D3 addressed policy gaps.
Dr. Miller then discussed the 11 policies marked for auto-archiving. Auto-arching affects policies that do not have references to support the position, outdated science, outdated technology and policies that have been superseded by or otherwise incorporated into other policy statements.

The policies on the auto-archiving list are:

<table>
<thead>
<tr>
<th>4801</th>
<th>5107</th>
<th>5501</th>
<th>5715</th>
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<tr>
<td>4906</td>
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<tr>
<td>5102</td>
<td>5410</td>
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Ms. Miller then discussed the policies on the archiving consent agenda. She said the Action Board identified 36 policies from 1965 to 1966 during the 2015 cycle. The JPC recommends 27 policies be archived and nine be updated (two years to update).

The 27 policies recommended for archiving are:

<table>
<thead>
<tr>
<th>6501</th>
<th>6513</th>
<th>6521</th>
<th>6606</th>
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<tr>
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The nine policies recommended for updating are:

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<tr>
<th>6503</th>
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<tbody>
<tr>
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<td>6601</td>
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<tr>
<td>6512</td>
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</table>

Speaker Giloth asked if any policies should be removed from the archiving list. Councilors asked that policies 6501, 6502 and 6606 be removed from the archiving list.

Motion: To approve the archiving recommendations policies on the consent agenda.

Motion: Approved: YES – 95% NO – 5%

Speaker Giloth then addressed the items pulled off the archiving consent agenda, policies 6501, 6502 and 6606. Councilors said that the policies pertain to civil rights era issues, and their designation should be changed from archive to update. The Speaker asked for a motion from the floor. The motion was to change the status of policies 6501, 6502 and 6606 from archive to update. The motion was seconded, and after a period of discussion, the Speaker called for a vote.

Motion: To change the status of policies 6501, 6502 and 6606 from archive to update.

Motion: Approved: YES – 83% NO – 17%

The above policies must be updated within two years (November of 2017) or they will be automatically archived. Although the archived policies are no longer active, the text is accessible.
for viewing on APHA’s website in the policy statement database (you need to be an APHA member and logged into APHA’s website to view).

JPC Co-Chair and Science Board chair Dr. Sonja Hutchins summarized the results of the last 2015 Joint Policy Committee meeting, Monday, Nov. 2, 2015, convened to review the proposed policy statements and proceedings from the JPC Public Hearings. The JPC RECOMMENDED the following 16 proposed policy statements for adoption by the Governing Council:

| A1 | Opposition to Requirements for Hospital Admitting Privileges and Transfer Agreements for Abortion Providers |
| A2 | Restricted Access to Abortions Violates Human Rights, Precludes Reproductive Justice, and Demands Public Health Intervention |
| A3 | Universal Access to Contraception |
| A5 | Prevention and Intervention Strategies to Decrease Misuse of Prescription Pain Medications |
| B2 | Cleanup of U.S. Military Burn Pits in Iraq and Afghanistan |
| B3 | Reducing Flame Retardants in Building Insulation to Protect Public Health |
| B4 | Public Health Opportunities to Address the Health Effects of Climate Change |
| B6 | Preventing Occupational Transmission of Globally Emerging Infectious Disease Threats |
| B7 | Lyme and other Tick-borne Disease Prevention to Protect Workers’ and the Public’s Health |
| C3 | Addressing human relevance in alcohol use disorders-related research |
| C5 | Impact of Preemptive Laws on Public Health |
| C6 | Ensuring Trade Agreements Promote Public Health |
| D2 | Improving Availability and Access to Individual Worker Fatality Data |
| D3 | Building environments and a public health workforce to support physical activity in older adults |
| D4 | The Role of Health Education Specialists in a Post Health Reform Environment |
| D5 | Expand and Coordinate Human Trafficking Related Public Health Research, Education, and Prevention and Intervention Evaluation |

The JPC RECOMMENDED the following late-breaking policy proposals for adoption:

| LB1 | Opportunities for Health Collaboration: Leveraging Community Development Investments to Improve Health in Low income Neighborhoods (Late-breaker) |
| LB2 | Opposition Policies Requiring a Negative HIV Test as a Condition of Employment for Foreign National (Late Breaker) |
Speaker Giloth asked if any Councilor would like to remove a policy from the consent agenda. A Councilor asked that Policy D4 be removed from the consent agenda. Hearing no further requests to remove a policy, the Speaker asked Councilors to vote on the consent agenda.

**Motion:** To Approve 15 policies on the consent agenda.  
**Motion:** Approved: Yes - 95% No - 5%

Speaker Giloth then addressed policy D4, The Role of Health Education Specialists in a Post Health Reform Environment. The Community Health Worker Section proposed an amendment to the policy, page 6 line 11 through 16. The CHW Section asked to insert the APHA definition of a Community Health Worker instead of the U.S. Department of Labor definition. The APHA definition of CHW is: *A Community health worker is a frontline public health workers who is a trusted member of and/or has an unusually close understanding of the community served. This trusted relationship enables the community health worker to serve as liaison, link, intermediary between health/social services, and the community to facilitate access to services and improve the quality and cultural competence of service delivery. A community health worker also builds individual and community capacity by increasing health knowledge and self-sufficiency through a range of activities, such as outreach, community education, informal counseling, social support and advocacy.*

The amendment was seconded, and after a long period of discussion with Councilors speaking for and against the amendment, the Speaker called for a vote to extend discussion. The vote was taken, and a majority of Councilors voted to end discussion.

The Speaker then called for a vote on the amendment.

**Motion:** To amend policy D4, removing the U.S. Department of Labor definition of community health workers and inserting the APHA definition.  
**Motion:** Approved: YES – 56% NO – 44%

Speaker Giloth then asked if there were any other amendments to policy D4. The CHW Section asked that the policy be amended at the bottom of page 9, removing the words “develop training for CHW’s to assist in reaching specific populations.” The amendment was seconded and after a long period of discussion with Councilors speaking for and against the amendment, the Speaker called for a vote on the amendment.

**Motion:** To amend policy D4, to remove the words “develop training for CHW’s to assist in reaching specific populations” from the bottom of page 9.  
**Motion:** Approved: YES – 73% NO – 27%
Hearing no further discussion related to policy D4, Speaker Giloth asked that Councilors vote to approve policy D4 as amended.

<table>
<thead>
<tr>
<th>Motion: To approve policy D4 as amended.</th>
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</thead>
<tbody>
<tr>
<td>Motion: Approved: YES – 88%</td>
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<tr>
<td>NO – 12%</td>
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</table>

Speaker Giloth then introduced JPC Co-Chair and Education Board Chair Chris Chanyasulkit to discuss policies recommended for declination. Dr. Chanyasulkit explained that the JPC co-chairs recommend policies B8 and C1 not be adopted.

<table>
<thead>
<tr>
<th>B8: Stopping Cancer before it Starts: Emphasizing Prevention</th>
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</thead>
<tbody>
<tr>
<td>C1: Eliminating the Use of Live Test Patients in Dental Licensing Examinations</td>
</tr>
</tbody>
</table>

Dr. Chanyasulkit said the JPC felt policy B8 lacked clarity and the problem statement, opposing argument, evidence based strategies and the action steps were underdeveloped. In addition, the policy was too narrowly focused on health departments, and the JPC felt the policy should address partnerships more broadly.

Dr. Chanyasulkit said the JPC initially gave policy C1 a conditional assessment in May and an extensive list of recommendations for improvement. She said the author addressed some of the recommendations in their revised proposal in August. She said the JPC provided additional recommendations to be addressed before the public hearings, but the author failed to incorporate them. Dr. Chanyasulkit said the JPC feels the problem statement isn’t clear and the harm to patients is not clearly documented.

Dr. Chanyasulkit then made a motion to not recommend policies B8 and C1 for adoption.

Speaker Giloth thanked Dr. Chanyasulkit for providing the JPC’s rationale on why policies B8 and C1 have been recommended for declination. She told Councilors they would vote on the policies for declination and late-breakers during Session III of the Council meeting.

9.0 Announcement of Nominations Committee Election Results
Speaker Giloth introduced the Councilors elected to the Nominations Committee:

Catherine D. Cooksley, DrPH, MPH – ARGC, Texas
Junling Wang, PhD – Aging and Public Health Section
Peter J. Whitehouse, MD, PhD, MA – Ethics Section

President Kumanyika appointed Howard Spivak, MD to chair the Nominations Committee for 2016.

Session II of the Governing Council was recessed until 2 p.m., Tuesday, Nov. 3, 2015
Session III – Tuesday, Nov. 3, 2015

1.0 Call to Order

2.0 Quorum Call
The roll call of the Councilors was taken at the time of registration. The Secretary of the Council proclaimed that a quorum was present.

3.0 Joint Policy Committee – New Policy Proposals and Archiving Continued
Session three began where session two left off, with the co-chairs of the JPC discussing policies recommended for declination.

<table>
<thead>
<tr>
<th>B8: Stopping Cancer before it Starts: Emphasizing Prevention</th>
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</thead>
<tbody>
<tr>
<td>C1: Eliminating the Use of Live Test Patients in Dental Licensing Examinations</td>
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</table>

Speaker Giloth announced that there are two motions on the floor and called for discussion related to policy B8. Hearing no discussion, the Speaker called for the vote.

<table>
<thead>
<tr>
<th>Motion: Policy B8 is not recommended for adoption.</th>
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<tbody>
<tr>
<td>Motion: Approved Yes – 89% No – 11%</td>
</tr>
</tbody>
</table>

Speaker Giloth then opened the floor for discussion of policy C1. Councilors spoke both in favor and against adoption. APHA President-Elect Dr. Camara Jones offered a motion to amend policy C1. The amendment would change the title of the policy to “Move Toward the Elimination of the Use of Live Test Patients in Dental Licensing Examinations” and to change action step one to read “1. Urges state licensing boards to move toward elimination of the use of live test patients in clinical licensing examinations in dentistry and dental hygiene.”

The motion was seconded, and the Speaker called for discussion related to the motion to amend. After a brief period of discussion, the Speaker called for a vote on the amendment to policy C1.

<table>
<thead>
<tr>
<th>Motion: To amend the title and action step 1 related to policy C1.</th>
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<tbody>
<tr>
<td>Motion: Approved Yes – 68% No – 32%</td>
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</tbody>
</table>

At the conclusion of the vote on the amendment, Speaker Giloth called for a vote to extend discussion on policy C1 for an additional 10 minutes. Councilors voted against extending discussion. Speaker Giloth then called for vote on policy C1.
Speaker Giloth then introduced Dr. Chanyasulkit to discuss late breaking policies. Dr. Chanyasulkit explained that a late-breaking policy should be directly related to an emerging event that occurs after the regular policy processes has closed. She said the JPC received three submissions by the Oct. 21 deadline. She said the JPC reviewed the polices on Monday, Nov. 2, and recommends that late-breaker policies 1 and 2 be adopted by the Governing Council.

Speaker Giloth reminded Councilors that late-breaking policies adopted by the Council are in effect for one year, and that the policies will go back through the policy process the following year to be more fully developed.

<table>
<thead>
<tr>
<th>LB 1: Opportunities for Health Collaboration: Leveraging Community Development Investments to Improve Health in Low-Income Neighborhoods</th>
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<tbody>
<tr>
<td>LB 2: Opposition to Policies Requiring a Negative HIV Test as a Condition of Employment for Foreign Nationals</td>
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</table>

Speaker Giloth said the first late breaking policy for consideration is LB 1, Opportunities for Health Collaboration: Leveraging Community Development Investments to Improve Health in Low-Income Neighborhoods, and asked for comments. The Speaker addressed one clarifying comment, and hearing no further discussion called for a vote.

<table>
<thead>
<tr>
<th>Motion: To adopt late-breaking policy number 1.</th>
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<tr>
<td>Motion: Approved Yes – 96% No – 4%</td>
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</tbody>
</table>

Speaker Giloth then said the second late-breaking policy for consideration is LB 2, Opposition to Policies Requiring a Negative HIV Test as a Condition of Employment for Foreign Nationals, and asked for comments. Councilors spoke out in support of adoption. Hearing no further comments, the Speaker called for a vote.

<table>
<thead>
<tr>
<th>Motion: To adopt late-breaking policy number 2.</th>
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<tbody>
<tr>
<td>Motion: Approved Yes – 95% No – 5%</td>
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</table>

Speaker Giloth thanked the Co-Chairs of the JPC for their efforts over the past several months and introduced the next item on the agenda.

### 4.0 Every Member Campaign
The Every Member Campaign is a fundraising initiative that gives members an opportunity to contribute to the Association above and beyond their member dues. Many Sections, Affiliate Regions, and Caucuses announced 100% Governing Council member contributions.
5.0 Election of the 2016 Executive Board Officers and Members
Voting for Executive Board officers and members was done by electronic ballot.

The 2016 Honorary Vice Presidents were elected by acclamation.

Isabella Danel, MD, MS – Vice President for Latin America and the Caribbean
Ardene Robinson Vollman, PhD, RN – Vice President for Canada
Harvey V. Fineberg, MD, PhD – Vice President for the United States

Results of the election of President-Elect and members of the Executive Board were announced at the conclusion of Session III.

6.0 APHA/Royal Society for Public Health Exchange of Honors
Dr. Benjamin discussed the tradition of APHA and the Royal Society for Public Health exchanging honors. The exchange signifies the strong relationship between the two organizations. The 2015 honorees were:

Dr. Shiriki Kumanyika, American Public Health Association
Dr. Phillip Woodward, Royal Society for Public Health

At the conclusion of the exchange of honors, Speaker Giloth introduced the next item on the agenda.

7.0 Status Report of the Joint Membership Pilot
Dr. Benjamin began by explaining the Joint Membership Pilot model. Several years ago, APHA identified four Affiliates (Northern California, Kansas, Ohio and Massachusetts) to take part in the pilot program. The JMP allowed members of the four Affiliates to join both APHA and their Affiliate at the same time at a discount rate.

Dr. Benjamin then said the JMP has been beneficial to some of the participating Affiliates, but APHA hasn’t seen any measurable growth and the program has been costly. He said the JMP Oversight Committee will convene over the next several months to reevaluate the current model and bring a recommendation of action to the Executive Board.

Speaker Giloth thanked Dr. Benjamin for his report and welcomed comments from the Council. Council of Affiliates Chair Pat Parker expressed her appreciation to the Executive Board for allowing the JMP Oversight Committee to continue its work.

Hearing no further comments, Speaker Giloth took a moment to address the conduct of the Governing Council. She stressed the importance of civility and respect while debating important public health issues and policies. At the conclusion of her remarks, she introduced the next item on the agenda.

8.0 Using APHA Policy as a Basis for Advocacy
Dr. Benjamin began his presentation by stating that APHA’s policy process is essential for the Association’s advocacy efforts. He said APHA’s policies are science-based and that no other organization debates the evidence like APHA, and that is a major strength of the organization.

Dr. Benjamin said he sits down with staff each year to think about APHA’s policy priorities. He said the group discusses what will probably happen over the next 12 months. They take into account APHA policies that have been in existence and have just been approved. He went on to say, the group also asks, what is the unique value APHA brings to the discussion? The prioritized list is then presented to the Executive Board at their January meeting.
Dr. Benjamin said APHA uses many methods to advocate for policies benefiting public health including sending letters and emails, making visits to policymakers issuing press releases, giving interviews, going to events and joining amicus briefs.

Dr. Benjamin then discussed what individual members can do with APHA-approved policies. He said members can write letters, call and visit their elected officials at the local, state and federal levels. He said APHA Sections, Forums, SPIGs, Caucuses and Affiliates can do many of the same things. He said it would be great if APHA components coordinated their efforts with staff (noting that Caucuses and Affiliates are separate organizations that can do whatever they want).

Dr. Benjamin discussed the PHACT Campaign and how APHA members can utilize the tool kit. The tool kit has talking points, ideas for op-eds, preprinted letters that can be customized to go to elected leaders on issues of national concern. At the conclusion of his remarks, Dr. Benjamin introduced Action Board Chair Dr. Vanessa Miller.

Dr. Miller said the goal of her presentation is to engage Governing Councilors to be more involved in the policy process from beginning to end. She said her presentation would focus on two main topics. The first topic will focus on policy development, including review of policies and addressing policy gaps; and the second topic will focus on working with Components to take more of a leadership role relating to advocacy on existing policies.

Dr. Miller then discussed the role of the Action Board and encouraged Councilors to contact their AB representative in order to stay on top of the policy process. She then discussed two APHA policies (20133 and 201313) and what actions have been done to support them at the national level.

Dr. Miller then introduced Executive Board member Dr. José Ramón Fernández-Peña, who discussed his work with APHA staff on introducing language into the Health Equity and Accountability Act of 2014. He said in June of 2015 that language moved out of the Health Equity Bill and became a stand-alone Bill, H.R. 2709. Dr. Fernández-Peña said in September he worked with staff to develop a Congressional briefing on Bill H.R. 2709. He said he has taken the language from H.R. Bill 2709, and with the help of IMPRINT and MIRA Coalition, is crafting similar legislative in California and Massachusetts.

Dr. Miller thanked Dr. Fernández-Peña for sharing his experience and turned her attention to policy gaps. She shared the policy gaps in 2012 and walked the Governing Council through the gaps in 2013, 2014 and 2015. Dr. Miller noted that some of the policy gaps have been on the list for four years. She said it is important that members address these gaps moving forward. She introduced Speaker Giloth to lead the discussion.

Speaker Giloth shared her insight regarding policy gaps and introduced four questions for Councilors to discuss. The questions were:

- Can you suggest something that might be possible for policies that have not been used at the national level?
- What are some ways components can be more involved in addressing policies gaps? How can sections, SPIGs, Forums and Affiliates engage in a more collaborative approach?
- What ways can GC work to engage more components in reviewing policies as they go through the process?
• What ways can GC work to engage more components in taking policies and **putting into action**?

The following Councilors shared their thoughts on the policy/policy gap process and acting on APHA policy:

Gail Bellamy - Executive Board  
Renee Carter - Medical Care Section  
Theresa Byrd - Public Health Education and Health Promotion Section  
Elena Ong - Asian and Pacific Islander Caucus  
Peter Whitehouse - Ethics Section  
Ayman El-Mohandes - Executive Board  
Debra Jackson - Maternal and Child Health Section  
Gopal Sankaren - International Health Section  
Barb Levin - Executive Board  
Leonard Lesser - Food and Nutrition Section  
Giorgio Piccagli - California-North Affiliate  
Jeanie Holt - Council of Affiliates  
Max Gakh - Law Section  
Cheryl Archbald - Community Health Planning and Policy Development Section  
David Corbin - Nebraska Affiliate

Speaker Giloth thanked the Council for their ideas and suggestions and assured them that this isn’t the last time the Council will be discussing policies. The Speaker then moved to new business.

**9.0 New Business**

**9.1 Review of the 2015 Governing Council Work Plan**

Speaker Giloth reviewed her activities related to the Governing Council in 2015. She said the majority of her time is dedicated to planning, implementing and evaluating both the midyear and Annual Meetings. She said she planned the Governing Council roundtable discussion on Health Equity with APHA staff and President-Elect Camara Jones, revised the content of the orientation materials, and added an orientation session prior to the midyear meeting in June.

Speaker Giloth discussed Governing Councilor giving, noting the Council did not meet the goal of 70 percent participation. She said she worked with APHA communications staff to enhance the Governing Council Web page and worked with the chair of the ISC to increase Section participation in advocacy and policy. She said she helped plan the agenda item related to using APHA’s policy as a basis for advocacy. Finally, she said she identified Greg Ullrich, APHA’s new Parliamentarian.

**9.2 Governing Council Work Plan – 2016**

Speaker Giloth then discussed the Council’s work plan for 2016. She said she’ll work on both the midyear and Annual Meetings and look for ways to: improve the process; continue to offer orientation sessions for Councilors; look at the role of the Caucuses on the Governing Council; continue to improve the Governing Council Web page on APHA’s website; and work with the Bylaws Committee on a comprehensive review of the bylaws. She then asked Councilors for their thoughts on what they would like to see accomplished in 2016.

Councilors shared the following ideas:

• Better transparency around APHA finances and membership.
Regarding Governing Council policy review on Monday evening, arrange for a web-based portal instead of sending three emails.

Hear more about APHA’s Strategic Plan and how Components should be supporting it.

A comprehensive review and update of the policy proposal document.

Speaker Giloth thanked Councilors for their thoughts and moved to the next agenda item.

9.3 Funding for Governing Councilors
Speaker Giloth recognized Tammy Pilisuk, MPH, of the Community Health Planning and Program Development Section. Ms. Pilisuk made a motion to request that APHA study options to provide financial assistance for Governing Councilors, who need assistance, defined by receiving no reimbursement for their registration or travel expenses, and report back to the Governing Council with their findings no later than the 2016 Annual Meeting. The motion was seconded, and the Speaker called for discussion.

Ms. Pilisuk said that participation in Governing Council is inherently inequitable because the high cost of the Annual Meeting means many members cannot consider participation. She said her motion would level the playing field according to APHA’s value of equity. Several comments were made in support the motion. After a robust discussion the Speaker called for a vote.

Motion: That APHA study options to provide financial assistance for Governing Councilors, who need assistance, defined by receiving no reimbursement for their registration or travel expenses, and report back to the Governing Council with their findings no later than the 2016 Annual Meeting.

Motion: Approved  Yes – 85%  No – 15%

Speaker Giloth said she would add the motion to the Governing Council work plan for 2016.

9.4 Sugary Beverages at APHA Meetings
Speaker Giloth then called on Lenard Lesser, MD, MSHS, of the Food and Nutrition Section. Dr. Lesser made a motion that the Governing Council endorse the letter as attached to the agenda on behalf of the Food and Nutrition Section.

Speaker Giloth asked Dr. Lesser to briefly summarize the letter for the Council. Dr. Lesser said the letter is addressed to Dr. Georges Benjamin and asks that APHA consider signing on to the healthy meeting pledge from the National Alliance for Nutrition and Activity. The Speaker asked for a second to the motion. The motion was seconded and the Speaker called for discussion. Several Councilors spoke in support of the motion. After a long period of discussion, the Speaker called for a vote.

Motion: That the Governing Council endorse the letter as attached to the agenda on behalf of the Food and Nutrition Section and consider signing on to the healthy meeting pledge from the National Alliance for Nutrition and Activity.

Motion: Approved  Yes – 77%  No – 23%

At the conclusion of the vote, Speaker Giloth moved to the next item on the agenda.
10.0 Announcement of Executive Board Election Results
The results of the Executive Board election are as follows:

   President-Elect: Thomas Quade, MA, MPH, CPH
   Executive Board: Marc Aaron Guest, MPH, MSW
   Executive Board: Benjamin Hernandez, MBA
   Executive Board: Elena Ong, PhD, MS

11.0 Adjournment

There being no further business pending before the Council, the Speaker called for a motion to adjourn. The motion was seconded and approved by acclamation.

The Governing Council’s midyear meeting will take place via webinar on
Monday, June 20, 2016 at 2 p.m. EDT