



Call to Order and Roll Call - Hope Rollins, Chair

Ms. Rollins called the meeting to order, and a quorum was established.

Present

Amy Lee, MD, MPH, MBA, CPH
Brittany Marshall, DrPH
Bryan O. Buckley, DrPH, MPH
Benjamin H. Hernandez, MBA
Celeste A. Monforton, DrPH, MPH
Charlene Cariou, MHS
Chris Chanyasulkit, PhD, MPH
David Reyes, DNP, RN, MN/MPH
Elaine Archie-Booker, EdD, RN
Georges C. Benjamin, MD
Heather Walter-McCabe, JD, MSW
Hope M. Rollins, BS
José Ramón Fernández-Peña, MD, MPA
Jeanie L. Holt, MPH, MS
Jessica M. Boyer, MPH, MSW
Kaye Bender, PhD, RN, FAAN
Melissa (Moose) Alperin, EdD, MPH
M. Aaron Guest, PhD, MPH, MSW
Nandi A. Marshall, DrPH, MPH
Sarah Gareau, DrPH, MEd
Thomas Jeffrey Doker, DVM, MPH

Unable to Attend

Danielle M. Campbell, MPH
E. Oscar Alleyne, DrPH, MPH
Haley Moss, MPH

II. Administrative Affairs - Hope Rollins, Chair

- A. Approve the meeting agenda.
- B. Approve the consent agenda items:
 - 1. January Executive Board Meeting Minutes
 - 2. New Agency Members
 - 3. Leadership Appointments

Motion: To approve both the meeting agenda and consent agenda.

Outcome: The leadership appointment was pulled from the consent agenda while the rest of the items were approved by acclamation. The board then briefly discussed the new composition of the Action Board and the leadership appointment nomination list after which they also approved it unanimously.

III. Discussion

A. APHA President’s Update - Kaye Bender, PhD, APHA President

Dr. Bender discussed her recent activities since January 2022. She will be attending twelve Affiliate in-person meetings and two virtual ones in the next few months. She also recently led an APHA 101 webinar for APHA members.

B. Policy Action Institute Scholarship and Governing Council Update - M. Aaron Guest, PhD, Governing Council Speaker

Dr. Guest reminded the board regarding the Governing Council mid-year meeting, which is on June 13 from 2-4:30 p.m. ET and the April 1st deadline to request agenda times for that meeting. He asked board members to consider sponsoring an Early-Career Professional or Student member to attend the Policy Action Institute on June 14 in Washington DC or online. Forthcoming communication will come from Susan Polan on how to financially support.

C. Governance Committee Update - Charlene Cariou, MHS, Vice Chair and Committee Chair

The committee met with the Caucus Collaborative Immediate Past Chair Dr. Dan Duquette to hear the Caucus Collaborative group’s proposal on adding an Executive Board seat to represent them. The committee will compile recommendations and present them to the Executive Board for general discussion or action during the May Executive Board meeting. Following the May board meeting, the proposal can go to the Bylaws Committee and then to the Governing Council at the Annual Meeting. Ms. Cariou then discussed final changes to the liaison program as outlined on page 22 in the [Executive Board handbook](#). The committee found an overlap and redundancy in the program. For example regular board members do not need to liaise with each Section, Affiliate, and the Student Assembly. These member units already have a representative who serves on the Executive Board, such as the Intersectional Council, Council of Affiliates, and Student Assembly Chairs. Additionally, for any committees of the Governing Council, the Speaker of the Governing Council will be the liaison. For Caucus Collaborative and the Publications Board, the chair will assign a board member based on their relevant experience with those groups. Ms. Cariou then asked the board to approve the updated liaison program.

Motion: To approve the updated guidance on the liaison program.
Outcome: Approved by acclamation

D. Association Update - Georges Benjamin, MD, Executive Director

Dr. Benjamin gave an overview of the status of COVID-19 and shared public health recommendations. He discussed APHA programs and events such as membership numbers, 150th anniversary monthly themes, APHA/YouTube Series, National Public Health Week in April, [Alliance for Disease Prevention and Response](#) and its [resource navigator](#), grant-funded Public Health Authority Initiative, Healthy Cities and Counties Challenge session, Policy Action Institute in June, and finally the 2022 Annual Meeting in Boston. Following Dr. Benjamin’s presentation, the board had a robust discussion around COVID-19 variants, mask policies, vaccines, long-term impact of COVID, and public health messaging around the disease.

E. Treasurer’s Update - Benjamin Hernandez, MBA, Treasurer

Mr. Hernandez thanked the board for reviewing the Association’s tax return 990 form. He thanked Jeanie Holt for providing a checklist tool to use in reviewing the form. He provided an overview of the completed financial audit for fiscal year 2021. The board discussed the auditor’s findings, recommendation and the corrective action plan arising from the finding. He then made a motion for the board to accept the fiscal year 2021 audited financial report which can also be found on the [APHA financial statements webpage](#).

Motion: Approve APHA’s fiscal year 2021 audit report.
Outcome: Approved by acclamation.

Mr. Hernandez provided a brief financial summary of the current 2022 fiscal year. The year-to-date income from operations is \$11,648,845 (over budget by \$654,951) while expenses totaled \$10,915,468 (under budget by \$83,317) and with investment appreciation, the overall income is \$733,682. He then discussed the rest of the 2022 fiscal year projection, which ends on June 30, 2022. The committee predicts that the Association, despite its positive revenue during the last two years of the COVID-19 pandemic, may be \$2 million in deficit. The predicted deficit is within the budgeted amount from reserves that the Association projected and was approved by the board at the May 2021 board meeting. It also does not include the final resolution of the Paycheck Protection Program loan, which, if accepted for conversion to a grant, would reduce the deficit further. The Association has projected deficits a few times in the last few years at this point in the fiscal year, which fortunately haven’t materialized, and the Association has managed to end each year in positive.

F. Development Committee Update - Bryan O. Buckley, DrPH, Committee Chair

Dr. Buckley discussed the committee’s development fundraising challenge and ways board members can provide their resources whether it is their time, donation, or expertise, to the Association. He



encouraged the board to participate in these development fundraising challenges throughout the year. He also highlighted the upcoming National Public Health Week [donation campaign](#) and asked the board to promote the page and all the week's events.

G. Committee on Social Responsibility - Sarah Gareau, DrPH, Committee Chair

Dr. Gareau discussed the committee's current work plan. The committee is working closely with member Affiliates to provide them with best practices and tools for evaluating potential funders for APHA at the local level. Recently, the committee evaluated CVS Health Foundation and looks forward to continuing to assess prospective companies and corporate foundations based on the committee's evaluation tools.

Meeting Adjourned at 4 p.m. ET

The next meeting of the Executive Board will take place May 1-3 in Washington D.C.