



2009 Annual Meeting Related
Organization Application

Organization: (please complete)

Program Contact Person:

Address:

City, State, Zip:

Telephone:

Fax:

E-mail Address:

- Organization WILL be holding functions in conjunction with the 2009 APHA Annual Meeting. Yes No
 - Organization would like to be included in future years mailings Yes No
- (Please return this form even if you are not planning on joining APHA this year in Philadelphia, PA)*

The Event(s) will be: Business Meeting(s) Social Hour(s)

Related Organization events must take place during official APHA Time Slots on Saturday – Wednesday. (See attached Approved Time Slots)

Meeting Space Request	<i>Early Bird Related Organization Fees</i> (submit by 4/15/09)	Full Related Organization Fees (after 4/15/09)
Saturday, November 7, 2009 ONLY This provides for 1-5 time slots for Business Meeting(s) and/or Social Hour(s). Please <input type="checkbox"/> the time slots requested for event(s): <input type="checkbox"/> 8:00-9:30 AM <input type="checkbox"/> 12:00-1:30 PM <input type="checkbox"/> 4:00-5:30 PM <input type="checkbox"/> 10:00-11:30 AM <input type="checkbox"/> 2:00-3:30 PM <input type="checkbox"/> 6:00-7:30 PM <input type="checkbox"/> 8:00-9:30 PM	\$ 310.00 (1-5 time slots) \$ 85.00 each additional time slot	\$ 360.00 (1-5 time slots) \$ 85.00 each additional time slot
Sunday, November 8, 2009 ONLY This provides for 1-5 time slots for Business Meeting(s) and/or Social Hour(s). Please <input type="checkbox"/> the time slots requested for event(s): <input type="checkbox"/> 8:00-9:30 AM <input type="checkbox"/> 12:00-1:30 PM <input type="checkbox"/> 4:00-5:30 PM <input type="checkbox"/> 10:00-11:30 AM <input type="checkbox"/> 2:00-3:30 PM <input type="checkbox"/> 6:00-7:30 PM <input type="checkbox"/> 8:00-9:30 PM	\$ 310.00 (1-5 time slots) \$ 85.00 each additional time slot	\$ 360.00 (1-5 time slots) \$ 85.00 each additional time slot
Social Hour / Reception(s) ONLY Please <input type="checkbox"/> the time slots requested for event(s): Monday, November 9: <input type="checkbox"/> 6:30-8:00 PM Tuesday, November 10: <input type="checkbox"/> 6:30-8:00 PM Wednesday, November 11: <input type="checkbox"/> 4:30-6:00 PM	\$ 335.00 per slot	\$ 385.00 per slot
Business Meeting(s) (Monday – Wednesday) Please <input type="checkbox"/> the time slots requested for event(s): Monday, November 9: <input type="checkbox"/> 6:30-8:00 AM <input type="checkbox"/> 6:30-8:00 PM Tuesday, November 10: <input type="checkbox"/> 6:30-8:00 AM <input type="checkbox"/> 6:30-8:00 PM Wednesday, November 11: <input type="checkbox"/> 6:30-8:00 AM <input type="checkbox"/> 4:30-6:00 PM	\$ 335.00 per slot	\$ 385.00 per slot
GRAND TOTAL	\$ _____	\$ _____

- ❖ “Special” room set-ups may be available, by advance request only. Special room sets may require additional fees.
- ❖ An invoice will follow and must be paid within 30 days of the Invoice order date or space will be released. Applications without the correct forms will not be processed.
- ❖ APHA reserves the right to relocate any space assignment up until September 1, 2009. Please do not publish the location of your event until after this date.
- ❖ Cancellation Penalty: 50% of total or \$180.00, which ever is greater. No refunds after August 15, 2009.

Please fax your forms to: (202) 777-2530 – Attention: Natalie Sorkin
or mail to: APHA, Conventions-Natalie Sorkin, 800 I Street NW, Washington, DC 20001.