

**APHA Affiliate Capacity Building Initiative (ACBI)**  
**Funding Cycle: Two**  
**Q&A Bidders' Call (2)**

---

**1. Who will evaluate the grant applications?**

A subset of the ACBI Advisory Committee will review and score the grant applications. Members, whose Affiliates are not eligible for the second funding cycle, will evaluate the competitive applications.

**2. How many grants will be awarded by the second funding cycle of the ACBI?**

This process is competitive and APHA seeks to fund as many quality proposals as possible to achieve the optimal results of this phase of the Initiative. Based on the current funds APHA has available, most of the eligible affiliates could receive level one funding (\$5,000 total) and about half could receive level two funding (\$10,000 total).

**3. If awarded, are affiliates required to participate in future technical assistance opportunities?**

No. However, APHA encourages all affiliates to participate in all technical assistance trainings. These trainings will provide meaningful mechanisms to build capacity and infrastructure and are developed based on the subject areas identified by affiliates. APHA will provide the travel arrangements for affiliates that were not awarded direct grants through the first cycle of the ACBI, who have participated in the evaluation activities of the Initiative.

**4. Will APHA seek additional resources to provide funding opportunities for affiliates that were not funded by the first cycle?**

APHA plans to provide future funding opportunities; however, there are no current applications or proposals for additional affiliate support pending. It is our expectation that providing successful evaluation results to funding agencies will assist in securing future funding.

**5. If an affiliate applies for level one and level two funding, will they be eligible to receive level one funding without level two?**

Yes. The evaluators may recommend that the applicant be approved for level one funding and not recommend level two funding.

**6. Can an affiliate apply for the same or different activity topics under level one and level two funding?**

Affiliates can apply for multiple activity topics in both of the funding levels- one or two (i.e. an affiliate can apply for membership recruitment and public health programs in level one and then use level two funding for strategic/ business plans. Or an affiliate may wish to expand the same activity in level 2. For instance if an affiliate thought they could do 2 programs through out the state in level one, they may be able to do 4 programs if they receive level two funding.

**7. Will APHA provide feedback from the evaluators?**

Yes. All applicants will receive comments from the evaluation reviewers.

**8. What are the eligibility requirements for the ACBI: Funding Cycle Two?**

To qualify for funding, Affiliates must meet the following criteria:

- Affiliate did not receive direct grant funds through the first round of ACBI funding.
- Affiliate must have a signed Memorandum of Understanding with APHA by the application deadline.
- Affiliate must have participated in the on-going ACBI evaluation efforts (e.g. the Affiliate Capacity Status Form and Survey administered November – December 2007). Affiliate also must agree to continue to participate in the on-going evaluation.
- Affiliate must have completed a proposal that meets all of the application submission criteria.

**9. Can affiliates include the consultation services of Steve Bornstein to enhance their strategic and business plan development in their proposals?**

Yes. APHA encourages all affiliates to take part in this technical assistance opportunity and include it in their proposal. This opportunity will provide affiliates a way to expand their current plans for strategic and business plan development.