

ISC conference call

March 21, 2007

Members Present: Diana Conti, Betty Bekemeier, Michael Case, Tamar Klaiman, Paul Meissner, Steven Wallace (minutes), Nsedu Witherspoon; Liz Zelazek (COA Chair)

Members Absent: Susan Radius, Charlene Sanders

Staff: Fran Atkinson

Topic	Discussion	Action
II. Approve minutes	Last item corrected; Fran will incorporate into official minutes.	Approved
III. Reports from APHA staff	<p>* Forums in process for: Cancer, genomics, population, built environ, emergencies</p> <p>* ISC-COA joint membership workgroup; Pat Mail agrees need for cochair from someone with experience on group. Loretta Fuddy (Affiliate-HI) will cochair. Group will start meeting again and move forward. Members are: COA – Margaret Anne Weinbar, Richard Cohen, Tom Quade. Affiliates/staff – Loretta Fuddy & Charles Huntington. ISC – Samir Banoob, Betty Bekemeier, Lisa Carlson. APHA EB – Georgio Piccagli, Howard Spivack, Karen Valenzuela.</p> <p>* Website roll out is slow. Newsletters slowed down by site transition phase. Next newsletters should move faster. Section websites in tiers. First those w/o websites, then those with outdated sites, and last those with active sites. Staff will do first postings and train web person on how to update. Goal is to finish by annual meeting.</p>	
IV. Forum & SPIG Applications	<p>Process reviewed: Two week review by entire ISC, then review comments and application by ISC-SC. One person (after Fran and SC Chair do initial review) will be primary reviewer from SC.</p> <ul style="list-style-type: none"> • Clarification of difference between Forum & SPIG, and implications. <u>Forum</u> = cross section/SPIG interest group. Eg. Family violence proposal, cuts across multiple sections. Needs 75 current members plus support letters from at least two chairs. Review ISC, then ISC-SC, then APHA EB. Initial approval is for 	

	<p>three years & must be renewed every 3 years. It has NO future as a section. Obtains 2 sessions, business meeting, and e-communicate access.</p> <ul style="list-style-type: none"> • SPIG = pre-section group. Also ISC comments, then ISC-SC, then APHA EB. For 3 years they have to show they can work like a section. At that time it goes thru process again for approval, with final approval by GC. Needs 100 NEW members (can include those w/o any current section). Eg. Health Infomatics, wanted to become SPIG three years ago. Have been on hold waiting for this process to be formalized. • Trade and Health/Forum (Charlene), Family Violence/Forum (Paul), Health Informatics/SPIG (Michael). ISC-wide comments will be returned to Fran who will send them on to the SC-chair and SC-reviewer. 	<p>* See discussion for names of volunteers to be primary reviewer for ISC-SC on each application.</p>
V. Section Application	<ul style="list-style-type: none"> • Will go on next month's agenda. We need to review/approve a new application form. Fran needs to review issues with Susan. 	<p>Get rest of section replies and finish discussion next month.</p>
VI. Section work plan review	<ul style="list-style-type: none"> • Reviewed comments. Most seemed to think it would be useful. ID'd the 50% who we have info from (Oral Health to Steve in SF; Podiatry to Michael to make contact easier). Mid-year meetings are a good time to remind sections of the need for this. 	<p>Remind section chairs to review tool during midyear meetings. Blast mail from DC office; each section contact should follow up.</p>
VII. Section election	<ul style="list-style-type: none"> • DC office still waiting for some section nominations; Fran waiting for info to see how many are contested. Important to get info from sections about current experience (more qualitative). 	<p>Put on annual ISC meeting.</p>
VIII. 100 year section anniversary	<ul style="list-style-type: none"> • Health Admin and Statistics will be 100 in the coming year. Environment's anniversary is coming up. Benjamin wants a consistent way to recognize these sections at annual meetings. Lab turned 100 already with no special attention. In 2007 there will be no gala or new connections receptions due to their high costs and low turnout. These funds will be used for other annual 	<p>Paul will follow up with statistics to see if they have plans to celebrate the anniversary. Health administration is already in the planning process.</p>

	<p>meeting expenses; maybe some could be used for a 100 anniversary event. One suggestion was for the association to give sections a special cash award or allocation on their centenary.</p>	
<p>IX. Exec board update</p>	<ul style="list-style-type: none"> • Report on ISC and COA representatives who are working on an EB subcommittee to simplify the advocacy process and increase section involvement. • It's not clear if Action Board members represent sections/ affiliates to the AB, or the other way around. Voting rights on AB are not clear. • One attempt is to develop a "grass tops" strategy where the AB identifies issues where some APHA involvement could make a difference and try to quickly and effectively respond to those. • Communications should occur directly from the DC office and not via AB representatives since that delays what is often a time sensitive message. • One ISC-SC member noted that APHA is not set up as an advocacy organization, so it will always be relatively difficult to mobilize large numbers of members. Leg staff members at APHA are largely responsible for identifying key issues. Affiliates are more mobilized around state, not national, issues. 	
<p>X. Other/new</p>		

Adjourned at 2:37pm (EST)