

EHOC Conference Call  
June 15, 2010  
Minutes

Present: Barbara Baylor, Anthony Fleg, Alvaro Garza (Co-Chair), Anita Hawkins (Co-Chair), Ann Umemoto, Kynna Wright, Tia Taylor (APHA Staff).

Absent: Julie Bawa, May Dobal, Kathye Gorosh

- I. Meeting called to order; quorum established
- II. Minutes - Motion to approve minutes from 5.10 meeting – MOTION APPROVED.
- III. Subcommittee reports
  - a. Executive Board Project – Highlights and major findings from the report for the Executive Board were reviewed. Several members suggested that the report is revised to make recommendations to the Executive Board, and to include specific language on the potential role of EHOC in goal setting for the demographic composition of the Executive Board. Committee members agreed that the report should be considered a working document and could be a part of an ongoing monitoring and reporting relationship with the Executive Board.

ACTIONS:

- 1) Ann will send specific language on the goal setting recommendation to Anita.
  - 2) Anita will incorporate committee members' suggestions and edits to finalize report.
  - 3) Co-Chairs will raise the question of role of EHOC with Exec Board liaison.
- b. 2010 Annual Meeting Activities – According to an email sent to the co-chairs prior to the meeting, May will circulate a draft of the abstract and objectives by the end of the week.

ACTION:

- 1) Committee will review abstract and objectives.
  - 2) Subcommittee will proceed with inviting panelists.
  - 3) Tia will post approved information to online program; and update panelist as confirmed.
- c. Policy Review – Tia provided a brief update on the status of the policy process: The three policies EHOC reviewed received conditional status from the JPC. Authors of those policies have through mid-June to address the JPC's comments and resubmit the policy.

ACTION: Tia will update committee on status of policies after the JPC meets at the end of June.

IV. Special Populations Caucus Liaison Update

- a. Alvaro reported that the Latino Caucus is meeting to consider submitting a late breaker policy on immigration reform.

- b. Ann continues to regularly participate in meetings of the Asian Pacific Islander Caucus.
- c. Anthony continues to regularly participate in meetings of the American Indian/Alaska Native and Native Hawaiian Caucus.
- d. Barbara reported that some of the Caucuses are grappling with the issue of limited (and financing of) booth space at the Annual Meeting. This is an issue that may come up at the Spec. Pop. Luncheon.

#### V. Other

- a. Spec. Pop. Luncheon – Tia recommended that formal invitations are sent to caucus leadership. In addition, liaisons can follow-up with their contacts.

ACTION: Co-chairs will draft and send invitations and inform Tia of confirmation.

- b. Co-sponsorships of sessions – Tia urged committee members to carefully select relevant session to co-sponsor. Committee decided to develop this list via email.

ACTION: Tia will send an email to Committee members to start the process of developing a list of sessions to co-sponsor.

- c. Next meeting – Committee agreed to take hiatus for the next two months. Next meeting will be in September.

#### VI. Adjournment