

Community Health Planning and Policy Development (CHPPD) Section Improvement Teams Feedback



1. Which is your primary CHPPD Section Improvement Team (i.e. you have attended the most conference call for this team)?

		Response Percent	Response Count
Engaging section members		40.0%	4
Improving invited sessions		30.0%	3
Public Health and Transportation		30.0%	3
Don't know		0.0%	0
Comments (please specify)			2
answered question			10
skipped question			0

2. What are we trying to accomplish?

	Not at all	To a very small extent	Somewhat	To a large extent	To a very great extent	Don't know	Response Count
The overall purpose of improvement team relates to CHPPD Section's plans	0.0% (0)	0.0% (0)	10.0% (1)	60.0% (6)	30.0% (3)	0.0% (0)	10
Need for improvement within specific project is clearly explained	0.0% (0)	0.0% (0)	40.0% (4)	30.0% (3)	10.0% (1)	20.0% (2)	10
Improvement clearly points to process, product, service or sub-system improvement	0.0% (0)	0.0% (0)	30.0% (3)	30.0% (3)	40.0% (4)	0.0% (0)	10
Impact on CHPPD Section members or communities they work with is clear	0.0% (0)	20.0% (2)	10.0% (1)	30.0% (3)	40.0% (4)	0.0% (0)	10
Expected outcome is clear and the team members know when the project is completed	10.0% (1)	10.0% (1)	60.0% (6)	10.0% (1)	10.0% (1)	0.0% (0)	10
Project is expected to be completed within timeframe	0.0% (0)	10.0% (1)	60.0% (6)	10.0% (1)	0.0% (0)	20.0% (2)	10
answered question							10
skipped question							0

3. How will we know a change is an improvement?

	Not at all	To a very small extent	Somewhat	To a large extent	To a very large extent	Don't know	Response Count
An appropriate set of measures were identified	30.0% (3)	0.0% (0)	30.0% (3)	30.0% (3)	0.0% (0)	10.0% (1)	10
Measures related to the project description, objectives and goals	20.0% (2)	0.0% (0)	30.0% (3)	20.0% (2)	0.0% (0)	30.0% (3)	10
answered question							10
skipped question							0

4. What changes can we make which will result in improvement?

	Not at all	To a very small extent	Somewhat	To a large extent	To a very great extent	Don't know	Response Count
Team members have a clear idea of what activities to implement to bring about change	10.0% (1)	10.0% (1)	10.0% (1)	50.0% (5)	20.0% (2)	0.0% (0)	10
Team members have a clear idea of project constraints including what is not be addressed	10.0% (1)	10.0% (1)	20.0% (2)	40.0% (4)	10.0% (1)	10.0% (1)	10
The improvement team project description allows the team to develop, test and implement changes	20.0% (2)	10.0% (1)	50.0% (5)	20.0% (2)	0.0% (0)	0.0% (0)	10
answered question							10
skipped question							0

5. How are the teams working out?

	Not at all	To a very small extent	Somewhat	To a large extent	To a very great extent	Don't know	Response Count
Members represented are knowledgeable about the appropriate subject matter	0.0% (0)	0.0% (0)	10.0% (1)	50.0% (5)	40.0% (4)	0.0% (0)	10
Members with skills about the improvement process are on the team	0.0% (0)	0.0% (0)	20.0% (2)	40.0% (4)	40.0% (4)	0.0% (0)	10
Members with authority to make the changes are presented on the team	0.0% (0)	0.0% (0)	0.0% (0)	40.0% (4)	50.0% (5)	10.0% (1)	10
Members with detailed knowledge of the targeted system are on the team	0.0% (0)	0.0% (0)	10.0% (1)	20.0% (2)	50.0% (5)	20.0% (2)	10
Members impacted by the outcome are on team	0.0% (0)	0.0% (0)	22.2% (2)	44.4% (4)	11.1% (1)	22.2% (2)	9
Members are clear about their roles on the team	10.0% (1)	10.0% (1)	50.0% (5)	20.0% (2)	10.0% (1)	0.0% (0)	10
Members understand the relevance of each step in the improvement process	20.0% (2)	10.0% (1)	40.0% (4)	20.0% (2)	10.0% (1)	0.0% (0)	10
answered question							10
skipped question							0

6. Please tell us about what worked well within your team?

	Response Count
	8
answered question	8
skipped question	2

7. What would you suggest be done differently if the section decides to continue the improvement process?

	Response Count
	8
answered question	8
skipped question	2

Q1. Which is your primary CHPPD Section Improvement Team (i.e. you have attended the most conference call for this team)?

1	I did attend the most recent conference call.	Mar 16, 2011 9:54 AM
2	There have not been conference calls for this team. Communication has been primarily by email and review of online posted materials.	Mar 11, 2011 12:03 PM

Q6. Please tell us about what worked well within your team?

1	The discussions and ideas on the two calls we've had. There is a lot of energy and enthusiasm in this group, but it was hard to schedule a call post-annual meeting, or over the winter. The momentum is picking up again now. The group is made up of personalities who are good at thinking strategically, but needed to speak a few times as a group to be on the same page and to determine what our shared focus is, before setting priorities, let alone choosing performance measures. That will have to come later.	Mar 22, 2011 12:57 PM
2	Individuals on phone conferences are thoughtful and enthusiastic.	Mar 16, 2011 4:01 PM
3	Calls and other communications have been good!	Mar 16, 2011 10:34 AM
4	The team calls and timeframe seem to work good. There are many good ideas but we need more worker bees. I am looking forward to recruiting new members to the CHPPD section and teams overall. I feel that CHPPD is in a wonderful position to work with communities directly and to see an impact.	Mar 16, 2011 9:54 AM
5	The discussions were productive and clearly identified problems to be addressed and goals for the team. Note that the question about measuring change (#3) really doesn't apply to this process, but the online program wouldn't let me skip it	Mar 16, 2011 9:54 AM
6	A fact sheet for the process of invited sessions was developed in advance of the Call for Abstracts and was posted online. The link to the document was a useful resource to send to members interested in developing invited sessions.	Mar 11, 2011 12:03 PM
7	(1) The issue "transportation and public health" important. (2) The team members have wide expanse of knowledge and contact. (3) This issue is identified an a key issue for APHA. (4) Connection with Environment Health's Built Community Workgroup. (5) Passionate group leaders	Mar 9, 2011 11:12 AM
8	Team effort in making sugesttions for improvement and ideas and working together was a big plus	Mar 9, 2011 10:33 AM

Q7. What would you suggest be done differently if the section decides to continue the improvement process?

1	The process seems to value process over substance.	Mar 22, 2011 12:57 PM
2	I think a reminder about the main goals and objectives of the team would help.	Mar 16, 2011 4:01 PM
3	Look to HIA or other other processes in health literature. Look for opportunities to improve communication, education, outreach.	Mar 16, 2011 10:34 AM
4	I would include more people to carry out the vision of the improvement process and interact more with membership outside of the APHA annual meeting.	Mar 16, 2011 9:54 AM
5	The team did not have conference calls sufficiently often to develop the process and complete the task	Mar 16, 2011 9:54 AM
6	<p>It would be helpful to have scheduled periodic conference calls for Team members to review the goals of the improvement process and to discuss the status and progress toward reaching the identified goals. Clarification is needed regarding who provides members with the approval to organize a session. The fact sheet lists the Program Chair/Co-Chair and Section Chair as contacts in the approval; however, in practice, the proposals are primarily sent to the Program Chair/Co-Chair for review which seems most relevant. To build on the fact sheet, it would be useful to develop a form for interested members to complete which contains all the necessary content for an invited session proposal. Although the fact sheet informed members of the components that should be included, several proposals were initially submitted with incomplete information (i.e., no learning objectives) requiring Program Chair/Co-Chair to follow-up with the member to obtain the necessary information. Also, the amount of content submitted for proposals varied - i.e., some provided a brief paragraph on the focus of the session; others provided a detailed full page document with proposed presenters & moderators. The invited session proposal form should also include a section for the abstract ID#s. If the Program Chair/Co-Chair approve the development of the session after receiving the form, the member should then resend the completed form (with abstract ID#s) to the Program Chair/Co-Chair after the abstracts have been submitted so the Program Chair/Co-Chair have the complete information for each proposed session on one form. Additional discussion is also needed regarding the due dates for the invited session proposals. There is a mid-January timeframe listed on the fact sheet, but in practice this does not provide members with adequate time and many requested extensions to submit their proposals. Most proposals were submitted closer to the time of the abstract due date. In practice, it seems fine to allow members to submit the proposals after the abstracts have been submitted as the Program Chair/Co-Chair really do not have to have this information in January since most if not all session proposals were aligned with the conference theme & theme of the CHPPD program so the additional step in the process ended up being unnecessary. If this occurred, then members would only have to submit the proposed new session proposal form once, when all the information is available in mid-February by the abstract due date and the Program Chair/Co-Chair would review the proposals at that time.</p>	Mar 11, 2011 12:03 PM
7	Unclear about the end product is expected to be. Unclear about my role. Get buy-in on process and outcomes, and allow opt-in if there is no buy-in. Develop and implement stronger process training and discuss roles of each member of the team. Another challenge is to develop an orientation for new members to the process on an ongoing basis and balancing the flow of work for folks familiar with the process.	Mar 9, 2011 11:12 AM

Q7. What would you suggest be done differently if the section decides to continue the improvement process?

8	Unfortunately we tried to spell out each and every condition to propose a invited session. But team members did not realiize the sessions do not work in a black and white manner. There are many grey areas and people will always have questions. In spite of minute details, sample sessions, people still had the same questions, mistakes and needed clarifications like last year.	Mar 9, 2011 10:33 AM
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