

EHOC CONFERENCE CALL MINUTES

Date: February 8, 2007

Present: Scott Webber, Jean Swinney, Dorothy Nary, Alvaro Garza, Leland Yee, Alba Cruz

Absent: Rod Lew

Unaccounted: Nancy Lettlow

Discussion

Group decided meetings will be held from 12:30-1:30 on Thursdays.

I. Annual Meeting

Jean: Who would like to work on EHOC session at Annual Meeting?

Scott & Leland noted that they would not be able to attend meeting.

Alba, Dot, Scott & Jean will be working together on organizing a session.

Jean: Does anyone have an idea for a title? Please email ideas.

Jean would like people to email her ideas for review and then send to sub-committee for review.

Jean: How can we better advertise the session to increase attendance? Could we reserve a bigger room? Participants had difficulty finding session and request better time.

Dot: Are we able to get CE units?

Alba: Not certain it's a good idea since it's not the norm and can be time consuming. Let's try to promote to other caucuses.

Jean: You can get CE for a session. If we can get nursing to support session, in terms of sponsorship and CEU.

Can we ask other sections to support our session?

Alvaro can ask Latino caucus

Alba can ask Maternal-Child caucus

Leland can ask HIV caucus

Scott will follow up to find out which section he can advocate with.

APPROVAL OF MINUTES FROM 11/06/06

Jean, Alba, Rod, & Dot were at meeting in November.

Dot: There are a lot of people who don't know how to navigate the organization.

Jean: How can we collaborate with people who attended lunch? Do we have a way to contact them? Does Rod have a list of the attendees? What should be next steps?

Dot: We could re-convene via conference call and identify important issues to write an issue brief or white paper. Also, we could have another networking lunch at annual meeting. Beyond that, having attendees obtain sponsorship of session.

Jean: Let's get the list and invite attendees to conference call.

Jean volunteered to ask Rod for list. Jean will send out list as soon as she gets it from Rod.

Dot: Can we solicit input from caucuses? Alert caucuses about policy review and ask about specific concerns from caucuses.

Jean: When we finish commenting and evaluating APHA health policies, we could ask for caucus input, and then act as a 'voice' for their concerns.

Dot: Assign members group of policies and ask which ones each person would like to work on – there are 4 major categories to divide the work.

Jean: Let's make sure we pair new people with senior committee members.

Alba: Next meeting, lets go over how to review policies.

Next meeting will be March 8th from 12:30-1:30.