

**American Public Health Association (APHA)
Community Health Planning and Policy Development Section (CHPPD)
Conference Call - Tuesday, May 17, 2011, 12:30 – 2:00 p.m. Eastern Time**

Call-in info:

Conference line 888-450-5996

Participant Passcode: 458867

Note: Please look for updates at <http://chppdweb.wetpaint.com> before and after the teleconference. Often we work off the notes on the wiki, and it facilitates the discussion if you have access to the wiki during the conference call.

12:30 Welcome and Introductions

- Review March minutes
- Any agenda additions/ changes

12:35 Section business

- Section Councilors voted to change by-laws to make Secretary-Elect and Secretary position only 1-year terms
- APHA received funding to support Shawn Kimmel to attend Mid-Year meeting
- Local arrangements/social committee for DC
- Community action in DC

12:55 Budget Update, Criteria for budget decisions and decisions

Criteria: • Value (cost-benefits) • Principled • Feasible

- See table on page 3 for detail on proposals to be discussed

1:25 Brief reports and announcements from Committees:

- Policy and Resolutions Committee: Shari Kinney
- Program Committee: Padma and Cheryl
- Membership Committee: Shawn and Scott
- Newsletter: Barbara and Nitasha
- Student Committee: Vanisa and Karyn for Russ
- SDOH workgroup: Tammy and Elena

1:40 CHPPD Improvement Teams: Priti

- Report-back from survey – Priti

- Team 1: What are effective tools to enable members select, work on, and impact CHPPD/APHA community health priorities – Amy, Winston
 - Report-back from April 14 call
 - Two short-term priorities:
 1. Plan a community action in DC. Led by Michelle Johnson. Will involve SDOH workgroup and Built Environment Workgroup members, and CHPPD members in DC. Email Michelle at Michelle.D.Johnson@va.gov if interested in being a part of planning.
 2. Create a new member survey to try to increase participation and yield information for use for networking and identifying member expertise. Led by Winston Tseng. Email Winston at wtseng@pacbell.net if interested in contributing.

- Team 2: How can we improve Annual Meeting Abstract Review Process for Invited Sessions – Padma, Cheryl
- Team 3 What role can members play in supporting transportation issues related to public health – Karyn

2:00 Adjourn

- Next teleconference July 19, 12:30-2pm, EST

Budget Proposals with Remainder of 2010-2011 Operating Budget

Description	Proposed Amount
Donate to non-profit organization	TBD
Engraved pen with name and APHA logo	\$50-\$200 (range of prices on the Cross website)
Plaque for SDOH award honoree	TBD (Anywhere from \$10 up, depending on company.)
Small gifts for leaders who consistently contribute to the section	\$ 320 - \$ 420 for 26 - 51
e.g. Customized usb wristband	At discount mugs: http://www.discountmugs.com/nc/usb-flash-drives/2584/wristband-usb-flash-drives.htm?gclid=CL2518fozqcCFO975QodRTbyBg a 2 GB wristband USB for 75+ is \$7.49; http://www.discountmugs.com/nc/usb-flash-drives/2592/wood-swivel-usb-flash-drives.htm a 2 GB wooden swivel for 75+: \$11.99
CHPPD T-shirts with our logo and in 4 sizes	TBD (On T-shirtspot.com, a white/black ringer 50/50 is \$7.56 per shirt if 150-249 t-shirts are purchased, including one imprint; other colors available for the same price.)
Giveaways at the Annual Meeting Booth	TBD; 2009 proposed amount was \$ 350 – 500 for grocery bags, sponges, etc.
Raffle prizes at Annual Meeting to attract non-members	\$150-\$200
Student Committee Member scholarship for annual meeting	Student Member Registration Fees --Early Bird (August 19): \$210; Full Fee by Sept. 23: \$245; On Site: 245; One-Day on-site: \$195
Awards/stipends for CBO employees attending the mid-year meeting	Member - Full Fees (May 20): \$450; On-site/after May 20: \$510; non-Member: \$650 through May 20; \$710 after.
Award stipend for Community Health Worker to attend Annual Meeting	Regular Member Fees--Early Bird: \$445; Full Fees: \$500; On-Site Fees: \$560; One-Day: \$360. Discounted Member/Special health Worker-- Early Bird: \$225; Full Fee: \$255; On Site Fee: \$245; One-day: \$210.
Day-pass to Annual Meeting for community-based program participants	Regular Member: \$360; Discounted/Special Member: \$210; Non-Member Special Health: \$230 (and requires proof of income less than \$40,000).
Small awards to community-based organizations to recognize work with SDOH	TBD