

EHOC Business Meeting Minutes
October 27, 2008

San Diego, CA

Present: Barbara Baylor, Alvaro Garza, Stephen Gilson, Kathye Gorosh, Yukiko Umemoto, Anita Hawkins, Robert Hood, Kristen Suthers (APHA), Tia Taylor (APHA).

Absent: Jean Swinney, Scott Webber, May Dobal

- I. Introductions
 - a. Barbara Baylor & Alvaro Garza co-chaired the meeting. Kristen will find out who the chair will be for 2009.
- II. Responsibilities of EHOC Members
 - a. Alvaro reviewed the mission of EHOC for the new members.
 - b. Kathye Gorosh questioned whether EHOC was charged with analyzing & monitoring the demographic makeup of leadership and committees
 - c. Alvaro noted the responsibilities listed in the committee description (and in the by-laws: article VIII, section 2)).
 - d. Kathye asked whether the JPC process reviewed the opportunities for equal health. Are the application criteria working? Kathye suggested contacting JPC chairs to follow up and see if these questions are useful.
 - e. Ann questioned how members become leaders in APHA. How do we encourage leadership, especially on the Executive Board? Some information is provided on the APHA website.
 - f. Committee would like an overview of APHA deadlines. Kristen will provide that information after the meeting.
- III. Quorum – and conducting committee business
 - a. Motion to accept minutes from the August 14 meeting. Approved unanimously.
 - b. Ann Umemoto asked about the Manchester Hyatt controversy. Kristen suggested the group talk with Dr. Benjamin to get a full debrief.
- IV. Annual Meeting – Discussion of Scientific Session 2008
 - a. Alvaro noted that one of the speakers from HHS had to withdraw from the panel.
 - b. Alvaro & Robert questioned how to get speakers to submit materials on time.
 - c. Alvaro suggested committee participation to help with the Q&A.
- V. Conflict of Interest forms – see if speakers need to sign
- VI. Leadership of professionals from diverse communities
 - a. Stephen noted that the various communities within APHA need to be represented on EHOC.

- b. Alvaro questioned whether to put something in writing for EHOc about how diversity appointments are made.
 - c. Robert & Alvaro suggested reaching out to other groups in APHA. Robert offered to fine tune that initiative.
 - d. Alvaro noted that promoting health careers may be a way to encourage diversity in leadership.
 - e. Stephen noted that the issue of leadership is still clearly concern, because there is poor communication on behalf of APHA. Suggested having Fran (APHA Component Affairs staff) discuss how to apply for executive positions with EHOc.
- VII. Role of EHOc as 'voice' in APHA.
- a. Robert noted that there is a lack of consensus among committee members about goals. Alvaro noted the need to think and plan strategically for the goals of EHOc.
 - b. Robert noted the distinction between how to be a voice and the mission of the committee. The question of being a voice in APHA is broader than practical attendance at meetings.
 - c. Robert & Ann suggested that identifying mission of EHOc is critical before approaching APHA leadership.
 - d. Barbara talked about Jean's idea to review policies.
 - e. Robert asked about EHOc co-sponsoring a session with the Ethics SPIG.
- VIII. Lunch with caucuses
- a. Barbara noted that it's important to have caucus chairs understand the issues of equal health opportunity.
 - b. Robert suggested having Fran come and talk to the group. Sit in on a conference call in the coming months.
 - c. Robert suggested asking SPIGs and caucuses, etc. what issues on equal health they would like to see addressed?
- IX. Scheduling conference calls
- X. Adjournment