

Updates for EB consideration  
APHA Policy on Executive Session

1. Executive Session:
  - (A) An Executive Session may be held for the following reasons:
    1. To discuss issues related to personnel.
    2. To discuss issues related to litigation.
    3. To discuss proposed or pending real estate transactions.
    4. To discuss proposed or ongoing contract negotiations.
    5. To discuss criminal investigations.
    6. To comply with federal or state law.
    7. To discuss membership revocation
    8. To discuss member unit status or revocation.
    9. To discuss code of conduct concerns.
    10. To discuss voting strategies, policy endorsements, the Joint Policy Committee (JPC) mark-up session, nominations, and budgets (Sections, SPIGs, Forums, Caucuses, Nominations Committee, Awards Committee, Editorial Boards, ISC, and COA only and their committees).
  - (B) Only the Executive Board may enter executive session under 1 (A)- 1(9). Groups and components not listed in 1(A) (10) may not enter into executive session.
  - (C) Voting may not occur in an executive session except to leave or to continue the session, in the JPC mark-up session, or in the case of a decision on a code of conduct violation. A simple majority is required to enter, continue, and exit the executive session.
  - (D) Where required, minutes taken during an executive session are available only to members eligible to attend the executive session.
  - (E) There must be a clearly stated justification for entering the executive session.
  - (F) A request for an executive session must be included on the agenda
  - (G) Only members of the committee or group entering executive session may be present at an executive session except in situations as determined by the Chair and Vice-Chair (if applicable) of the respective committee or group.
2. Open Meetings
  - (A) There are no closed meetings in the American Public Health Association except those in Executive Session.
  - (B) Groups holding meetings in APHA will operate under the following policy:

1. Allow any member in good standing to attend the meeting. If the meeting is being held in person, APHA is not required to provide remote access. Groups may designate who is permitted to participate in meetings. Attending a meeting does not imply a right to participate in the meeting.
  2. Social gatherings and receptions are not meetings for purpose of 2 and are not covered by this policy.
3. Complaints:
- (A) Members who wish to appeal a decision to enter an Executive Session of any Association group do so by filing a complaint in writing to [Governance@apha.org](mailto:Governance@apha.org). The Executive Board will review all complaints and make a final determination. The Executive Board may rescind any decision made by a group improperly in Executive Session.

Adopted by the 2014 Executive Board  
Amended by the 2016 Executive Board